



## Craig S. Kay, Assessor - Recorder County of Siskiyou

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311 Fourth Street • Room 108 • Yreka, CA 96097-2984  
Assessor (530) 842-8036 • Recorder (530) 842-8065 • Fax (530) 842-8059

### Builder's Exclusion Claim Form

Legislation requires the Assessor to issue a supplemental assessment upon completion of any new construction. This additional billing will reflect the increased value the new construction adds to the property's annual January 1 assessment.

Section 75.12 of the Revenue and Taxation Code allows a builder to request an exclusion from supplemental assessment if they intend not to occupy the property . . . but rather to offer it for sale. In this instance, the value of the new construction shall be excluded from property taxation until the sale, occupancy, or the following January 1 lien date.

This request must be submitted in writing **prior to, or within 30 days, of the commencement of construction.** A separate form is required for each parcel the exclusion affects.

#### REQUEST TO EXCLUDE NEW CONSTRUCTION FROM REASSESSMENT:

Property Owner \_\_\_\_\_  
Assessor's Parcel No. \_\_\_\_\_  
Property Address \_\_\_\_\_  
Estimated Date of Completion \_\_\_\_\_

I certify that the property being constructed is held for resale purposes only. I acknowledge that it is my responsibility to notify the Assessor of any change in the intended use of this property. Failure to notify the Assessor within 45 days of the change in use shall result in a penalty of \$100 or 10% of the taxes applicable to the new construction, whichever is greater.

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Signature and date of owner or Authorized Agent

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Daytime Telephone Number