**SISKIYOU COUNTY BEHAVIORAL HEALTH SERVICES BOARD MINUTES**

**December 20, 2021; 3:30 p.m.**

Behavioral Health Services

2060 Campus Drive, Yreka

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| **Board Members Present** |
| [ ]  Harold Clinehens, Jr [x]  Kevin Van Laeken, M.S.[ ]  Sup. Brandon Criss [x]  Sup. Nancy Ogren | [ ]  Juene Kennedy[x]  Linda Smith, Ph.D.[x]  Katy Spence, LMFT[ ]   |

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| **Staff Present** |
| [x]  Sarah Collard, HHSA Director [ ]  Samantha Schlieter, MHSA[ ]  Tracie Lima, Clinical Director BHS[x]  Laura Price, Executive Secretary |

**Guest:**

1. Call to Order: Chair Smith called the meeting to order at 3:33 p.m.
2. Roll Call: Board members, staff answered in the affirmative to the roll call taken by Executive Secretary, Laura Price.  Due to Covid-19 precautions, Board members Van Laeken, Ogren, Spence and Smith participated in the meeting by Zoom.
3. Minute Approval: All in favor, none opposed for September and Novembers minutes.
4. Public Comment: No public comments were made.
5. Action Item:  Resolution # 11-01 – All in favor none opposed to continue meeting remotely.
	1. Sarah Collard to confirm with counsel and clarify for the next meeting if at least one person has to be physically present.
6. Data Notebook: Once Sarah Collard receives the completed Data Notebook, she will bring to the next Board Meeting.
7. Chair Report:
	1. Board member Van Laeken is being termed out.
	2. Board member Clinehens and Chair Smith are resigning early.
8. Department Report:
	1. The soda and snack vending machines have been removed out of our Yreka locations lobby due to the machines not being kept up on. There was a good amount of expired items in the vending machines.
	2. We are in the process of changing the signage from CPS to CWS. It should occur within the next three months.
9. Other/Identification of Future Agenda Items:
	1. Action Item: Resolution # 11-01 (vote on every 30 days)
10. Executive Session: Election of Donna Mathwig, Dee McGuffey, Lise Rogers and Pattie Crossen to the Board. All in favor, none opposed.
11. Next Meeting: A regular meeting is scheduled for Tuesday, January 18, 2022 at 3:30 p.m., Ream location/Zoom. The venue will be determined based on possible ongoing Covid-19 restrictions.
12. Adjourned: There being no further business, the meeting was adjourned at 3:53 pm.

Respectfully submitted,

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| Signature on FileLinda Smith, Ph.D, ChairBehavioral Health Services Board | Signature on fileLaura Price , Board SecretaryHealth and Human Services Agency |