

# State of California, County of Siskiyou

## Board of Supervisors Minutes, September 19, 2023

The Honorable Board of Supervisors of Siskiyou County, California, met in regular session this 19<sup>th</sup> day of September 2023; there being present Supervisors Brandon Criss, Nancy Ogren, Ray A. Haupt and Ed Valenzuela, County Administrator Angela Davis, County Counsel Natalie E. Reed and County Clerk and ex-Officio Clerk of the Board of Supervisors Laura Bynum by Deputy County Clerk Wendy Winningham. Supervisor Michael N. Kobseff was absent.

The meeting was called to order by Chair Valenzuela. Pursuant to AB23, the Clerk announced that the Board members receive no additional compensation for sitting as members of the Siskiyou County Flood Control and Water Conservation District and In Home Supportive Services Public Authority. Supervisor Haupt led in the salute to the flag of the United States of America.

**Invocation** – Siskiyou County Sheriff Chaplain Keith Bradley provided an invocation.

### **Presentations from the Public**

Yreka resident Steve Radford appeared before the Board, spoke in support of the County separating from the State of California due to several concerns regarding the status of the State.

**Consent Agenda** – Approved.

It was moved by Supervisor Haupt, seconded by Supervisor Ogren and carried, following a roll call vote with Supervisors Haupt, Criss, Ogren and Valenzuela voting YES and Supervisor Kobseff ABSENT, that the following consent agenda is approved, and the Chair and/or clerk authorized to execute/record any necessary documents:

#### Agriculture

Approve, accept, and ratify the 2<sup>nd</sup> modification of the U.S. Fish and Wildlife grant award. Authorize the Agricultural Commissioner to apply and accept future modifications for the Wolf Composting and Liaison work of Pat Griffin that reimburse these activities. Authorize the Auditor to establish budget.

#### Agriculture

Approve agreement #23-0479-000-SA between California Department of Food and Agriculture and Siskiyou County Department of Agriculture for FY23/24 Nursery Inspections and Authorize the Agricultural Commissioner to sign the agreement.

#### County Administration - Personnel

Adopt Resolution 23-161 regarding Employer-Employee Relations effective September 19, 2023.

#### General Services - STAGE

Authorize the County Administrator to execute the Disadvantaged Business Enterprise Combination Race-Neutral/Race-Conscious Implementation Agreement for the term of 2023 - 2026.

#### Health and Human Services - Behavioral Health Division

Approve and authorize the Chair to sign the 1<sup>ST</sup> Addendum between Siskiyou County Health & Human Services Agency, Behavioral Health Division, and Rogue Valley Medical Transport, LLC, for the term of July 1, 2023 to June 30, 2024.

#### Health and Human Services - Public Health Division

Approve and authorize the Chair to sign the Governing Board Resolution 23-162 with the State of California – Health and Human Services Agency – Department of Health Care Services (DHCS) and County of Siskiyou for PATH Justice-Involved Reentry Initiative Capacity Building Round 3 Program Funding Awards, to support pre-release and reentry services in the 90 days prior to an individual's release, authorize the County Administrator to act on behalf of the County to execute any and all program award documents as outlined in Section 2 of the Resolution and authorize the Auditor to establish budget appropriations and set expenditures per the grant guidelines.

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## **Consent Agenda – (continued)**

### Health and Human Services - Public Health Division

Approve and authorize the Chair to sign the First Addendum to the Contract for services between Siskiyou County Health and Human Services Agency – Public Health Division and Dana Kent for the term of the contract through September 30, 2025, with a total amount NTE \$56,160.00.

### Health and Human Services - Social Services Division

Approve and chair sign the Contract between the Siskiyou County Health and Human Services Agency and SolutionsWest, effective October 2, 2023, through June 30, 2024.

### Office of Emergency Services

Authorization to accept funding for 2023 Hazard Mitigation Grant Program in the amount of \$156,850.00 and authorize Director of Office of Emergency Services to work with the Auditor to establish an Activity Code.

### Sheriff

Approve and ratify the Sheriff's Office application to the Community Project Funding opportunity. Allow the Auditor to accept an award if granted and establish a new accounting.

Transfer of Funds - Community Development Department - Code Enforcement - \$6,923. Resolution 23-163 adopted.

Transfer of Funds - Emergency Services - \$97,828. Resolution 23-164 adopted.

Transfer of Funds - Emergency Services - \$4,000. Resolution 23-165 adopted.

**Community Development** - Presentation re pre-approved building plans that can be used for development in the County and incorporated cities free of charge. Continued to October 3, 2023.

Community Development Director Rick Dean briefly summarized the request to present pre-approved building plans that can be used for development in the County and incorporated cities which were developed by utilizing recent grant funding. Mr. Dean shared concerns that he would not be able to present the plan due to video/visual equipment difficulties.

Discussion followed between members of the Board and Mr. Dean regarding the size range for the homes detailed in the plans, the plans that were developed to accommodate most areas of the County (i.e. adequate snow-load, etc.), the ability to utilize the plans for Accessory Housing Units (ADUs), starter homes or replacement for homes lost to natural disasters and the improved efficiency that the pre-approved plans could provide for customers and the Department's staff.

Chair Valenzuela advised that this item was continued to October 3, 2023 to allow for presentation of the pre-approved plans once the Board Chambers' video/visual equipment was operational.

**Board of Supervisors' Requests** - Board of Supervisors - Review status of local emergency related to the Head Fire, persistent drought, extreme heat and Red Flag Warnings declared by the Director of Emergency Services on August 23, 2023; action to extend or terminate local emergency. Local emergency extended.

It was moved by Supervisor Haupt, seconded by Supervisor Ogren and carried, following a roll call vote with Supervisors Haupt, Criss, Ogren and Valenzuela voting YES and Supervisor Kobseff ABSENT, to extend the local emergency related to the Head Fire, persistent drought, extreme heat and Red Flag Warnings declared by the Director of Emergency Services on August 23, 2023.

**Board of Supervisors' Requests** - Board of Supervisors - Review status of local emergency related to tropical storm Hilary and localized flooding in the 2023 active burn scar and McKinney Fire burn scar declared by the Director of Emergency Services on August 23, 2023; action to extend or terminate local emergency. Local emergency extended.

It was moved by Supervisor Valenzuela, seconded by Supervisor Haupt and carried, following a roll call vote with Supervisors Haupt, Criss, Ogren and Valenzuela voting YES and Supervisor Kobseff ABSENT, to extend the local emergency related to tropical storm Hilary and localized flooding in the 2023 active burn scar and McKinney Fire burn scar declared by the Director of Emergency Services on August 23, 2023.

**Minute Approval** - August 29, 2023 (Emergency/disaster Proclamations), August 29, 2023 (BOS/Planning Commission Joint meeting) and September 5, 2023. Approved.

It was moved by Supervisor Valenzuela, seconded by Supervisor Ogren and carried, following a roll call vote with Supervisors Criss, Ogren and Valenzuela voting YES, Supervisor Haupt ABSTAINING and Supervisor Kobseff ABSENT, to approve both of the August 29, 2023 minutes as presented.

It was moved by Supervisor Valenzuela, seconded by Supervisor Ogren and carried, following a roll call vote with Supervisors Haupt, Criss, Ogren and Valenzuela voting YES and Supervisor Kobseff ABSENT, to approve the September 5, 2023 minutes as presented.

**Public Hearings** - Health and Human Services - Behavioral Health Division - Public hearing to consider adopting the Mental Health Services Act Annual Plan FY 2024-2026. Approved.

This was the time set for a public hearing to consider adopting the Mental Health Services Act Annual Plan FY 2024-2026.

Chair Valenzuela opened the public hearing.

Health and Human Services Agency Director Sarah Collard appeared before the Board, providing a brief overview of the request and the process for developing/updating the Mental Health Services Act (MHSA) Plan. In addition, Ms. Collard introduced MHSA Coordinator Eric Jauregui.

Mr. Jauregui appeared before the Board and provided an overview of various highlights and changes to the MHSA Plan, including expansion of a Prevention and Early Intervention (PEI) program to address high-risk high school students in the County and a new program to provide senior (older adult) outreach services. Mr. Jauregui additionally summarized expansion of homeless outreach services and Community Care Expansion Preservation.

In response to Supervisor Valenzuela, Ms. Collard summarized the efforts that were made to outreach to the public regarding the Plan update through Family Resource Centers (FRCs) and service providers.

In response to the Chair, Deputy County Clerk Wendy Winningham advised that the Clerk's Office had not received any correspondence related to this item.

Discussion followed between members of the Board, Ms. Collard and Mr. Jauregui regarding the efforts made to provide services and information to outlying areas of the County, the status of the Etna PAL program, possible inclusion of programs similar to Etna PAL in other County locations and possible methods to outreach to senior adults within the County.

Ms. Collard advised of the need to revise the Plan through two corrections, noting that Etna PAL program eliminated Restorative Justice and the addition of the term "preservation" with regard to Community Care Expansion (Preservation).

It was moved by Supervisor Ogren, seconded by Supervisor Haupt and carried, following a roll call vote with Supervisors Haupt, Criss, Ogren and Valenzuela voting YES and Supervisor Kobseff ABSENT, to adopt the MHSA Annual Plan FY 2024-2026. Once adopted, certificate(s) to be signed by County Mental Health Director and County Auditor.

**Public Hearings** - Community Development – Planning - Public hearing to consider two Resolutions approving an amendment to two existing Agricultural Preserves and approving the rescission and re-entry of existing Williamson Act contracts under Application APA-23-12, for the Outpost M-R LLC Project, located west of the community of Edgewood CA. Continued to October 3, 2023.

Supervisor Criss recused himself from consideration of this item and left the Board Chambers.

This was the time set for a public hearing to consider two Resolution approving an amendment to two existing Agricultural Preserves and approve the rescission and re-entry of existing Williamson Act contracts under Application APA-23-12, for the Outpost M-R LLC Project, located west of the community of Edgewood CA.

Chair Valenzuela opened the public hearing.

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## **Public Hearings - Community Development – Planning – (continued)**

Assistant Planner Bernadette Cizin appeared before the Board and provided an overview of the request, recommending approval of the request to rescind and amend an existing Agricultural Preserve. Additionally, Ms. Cizin advised that a portion of one parcel was not within an Agricultural Preserve, although the entire legal parcel was evaluated and in Agricultural Preserve. Ms. Cizin requested that an additional 193.7 acres (approximately 7.5% of the legal parcel) be included in a new Agricultural Preserve and corresponding Williamson Act contract.

In response to the Chair, Deputy County Clerk Wendy Winningham advised that the Clerk's Office had not received any correspondence related to this item.

There being no public comments, the public hearing was declared closed.

Discussion followed between members of the Board, Ms. Cizin and Deputy Director of Planning Hailey Lang regarding the anticipated timeframe associated with the Department processing Boundary Line Adjustments (BLAs), current staffing deficiencies, no anticipated impacts associated with the proximity of a waterway in the BLA or current Agricultural Preserve project process and the recommended request to increase the acreage in a new Agricultural Preserve/Williamson Act contract.

Supervisor Valenzuela shared opposition to requests to increase Agricultural Preserve/Williamson Act contracts in general, recommending that this item be continued to a later Board meeting to allow Supervisor Kobseff's participation (as the item would most likely fail approval).

Chair Valenzuela advised that this item was continued to October 3, 2023 for further consideration.

Supervisor Criss returned to the Board Chambers

**Public Hearings - Budget Hearing - County Administration - Public hearing to consider adoption of the Fiscal Year 23/24 Adopted Budget. Adopted Budget approved; Resolutions 23-166 and 23-167 adopted.**

This was the time set for a public hearing to consider adoption of the Fiscal Year 23/24 Adopted Budget.

Chair Valenzuela opened the public hearing.

Deputy County Administrator Sherry Lawson appeared before the Board and provided an overview of the Adopted Budget, including various adjustments made following the previous adoption of the County's Recommended Budget. Ms. Lawson additionally provided an overview of various employee salary equity adjustments included in the Budget, the committed account that was created to set aside funding for Personnel requests and use of Local Assistance and Tribal Consistency (LATCF) funding to balance the General Fund.

In response to the Chair, Deputy County Clerk Wendy Winningham advised that the Clerk's Office had not received any correspondence related to this item.

There being no public comments, the public hearing was declared closed.

Discussion followed between members of the Board, Ms. Lawson and County Administrator Angela Davis regarding Personnel's process for addressing Departments' vacancies, including monitoring vacant positions and requests to fill them, the process for forecasting to the future (revenue and expenses) in the Budget process, various methods being utilized to maintain equipment and vehicles and minimize costs and suggested need for quarterly budget updates to the Board.

It was moved by Supervisor Valenzuela, seconded by Supervisor Ogren and carried, following a roll call vote with Supervisors Haupt, Criss, Ogren and Valenzuela voting YES and Supervisor Kobseff ABSENT to adopt Resolution 23-166 which; a) adopts the FY 2023-2024 Siskiyou County Budget and approve all additions and deletions to the Recommended Budget for FY 2023-2024, of which includes financing uses by unit, intrafund transfers by unit, transfers out by fund, appropriations for contingencies by fund, provisions for restricted and committed accounts by fund and purpose, and financing sources; and adopt Resolution 23-167 amending the Siskiyou County Salary Schedules, Personnel Allocation list and new job classifications; and adopt the County Statement of Allocated Positions and Salary Schedules. Authorize the Auditor to establish budget for vacant positions, upon approval by County Administration.

**County Administration – Personnel** - Discussion, direction and possible action re side letter agreements with the Deputy Sheriffs' Association, Operating Engineers Local Union No. 3, Organized Employees of Siskiyou County - Management, Miscellaneous and Professional Units, Siskiyou County Probation and Juvenile Peace Officers Association, Sheriffs Management Unit, Siskiyou County Correctional Peace Officer Association and Resolutions regarding certain terms and conditions of employment for Appointed Department Heads, Assistant Department Head employees, Confidential Employees and Elected Department Heads pertaining to Salary Survey Equity Adjustments. Side letter agreements approved; Resolutions 23-168, 23-169, 23-170 and 23-171 adopted.

County Administrator Angela Davis provided an overview of the request to adjust salaries for various County job classifications following the results of a salary survey of like counties that was recently conducted. Ms. Davis advised that a majority of County classifications were found to be below market and that the County offered an equity adjustment (increase) for those classifications, via side letter agreements or adopted Resolutions, not to exceed an increase of 10% maximum.

There were no public comments received.

It was moved by Supervisor Ogren, seconded by Supervisor Haupt and carried, following a roll call vote with Supervisors Haupt, Criss, Ogren and Valenzuela voting YES and Supervisor Kobseff ABSENT to approve the Side Letters and adopt Resolutions as attached. The Side Letter documents are as follows: Deputy Sheriff Association, Operating Engineers Local Union No. 3, Organized Employees of Siskiyou County – Management Unit, Organized Employees of Siskiyou County – Miscellaneous Unit, Organized Employees of Siskiyou County – Professional Unit, Probation and Juvenile Peace Officers' Association, Sheriffs Management, and Siskiyou County Correctional Peace Officer Association. The Resolution documents are as follows: No. 23-168 - Appointed Department Heads, No. 23-169 - Assistant Department Heads, No. 23-170 - Confidential Unit and No. 23-171 - Elected Department Heads.

**County Administration - Personnel** - Discussion, direction and possible action re first reading of an ordinance amending Section 2-6.10(a) of Chapter 6 of Title 2 of the Siskiyou County Code regarding salary and benefits for the Siskiyou County Board of Supervisors. First reading approved; public hearing for the second reading set on October 17, 2023.

County Administrator Angela Davis provided an overview of the request to adjust the Board of Supervisors' salary and benefits which was required to be via Ordinance adoption.

There were no public comments received.

Following discussion between members of the Board, Ms. Davis and Deputy County Clerk Wendy Winningham regarding the ordinance finalization timeframe and scheduling a public hearing for the second reading, it was moved by Supervisor Criss, seconded by Supervisor Haupt and carried, following a roll call vote with Supervisors Haupt, Criss, Ogren and Valenzuela voting YES and Supervisor Kobseff ABSENT, to approve the first reading of the modifications on the attached Board of Supervisors Salary and Benefits ordinance and direct the Clerk of the Board to set a public hearing for a second reading on October 17, 2023.

**Closed Session** - Conference with legal counsel, existing litigation pursuant to Government Code §54956.9(d)(1), two cases, commenced at 10:15 a.m., concluded at 10:36 a.m., with no action taken.

### **Report On Closed Session**

County Counsel Natalie E. Reed announced that closed session conclude at 10:36 a.m., with no reportable action taken.

### **Board and Staff Reports**

Supervisor Ogren advised of plans to attend a Rural County Representatives of California (RCRC) meeting in Monterey CA and a cattle/agriculture tour being held in eastern Siskiyou County.

Supervisor Criss advised of his attendance at the Tulelake Butte Valley Fair and his plans to attend an upcoming cattle/agriculture tour being held in eastern Siskiyou County. Supervisor Criss further advised of the loss of a Tulelake resident who recently passed away during the National Championship Air Races in Reno NV.

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**Board and Staff Reports** *(continued)*

Supervisor Haupt reported on his attendance for various wildfire related meetings and a recent fundraiser event for the Sheriff's Office. Supervisor Haupt additionally advised of plans to attend the Rural County Representatives of California (RCRC) meeting via ZOOM and requested assistance from the County's Public Health Department with the smoke from wildfires burning in the Happy Camp area.

Supervisor Valenzuela reported on his attendance at a Local Transportation Commission (LTC) meeting and a Sierra Nevada Conservancy meeting. Supervisor Valenzuela additionally advised of plans to attend the Rural County Representatives of California (RCRC) meeting in Monterey CA.

**Adjournment** - There being no further business to come before the Board of Supervisors, the meeting was adjourned.

Attest:  
Laura Bynum, County Clerk

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Ed Valenzuela, Chair

By: \_\_\_\_\_  
Deputy