



County Of Siskiyou

Request for Proposals (RFP)

RFP # CAO 21-05 – County Administration

For

Re-roof and Asbestos Abatement at 810 S. Main St. Yreka

Proposals may be mailed, delivered, or emailed to:

Stephanie Black
Management Analyst
County Administration
1312 Fairlane Rd.
Yreka, CA 96097
sblack@co.siskiyou.ca.us

Proposals Due by:

June 07, 2021

4:00 PM

County of Siskiyou
Request for Proposals
Re-roof and Asbestos Abatement

Proposed Timeline

| Date | Activity |
|---------------|--|
| May 14, 2021 | Release of Request for Proposals (RFP) |
| May 27, 2021 | Mandatory Pre-Bid Walk Through |
| June 01, 2021 | Deadline to Submit Questions |
| June 07, 2021 | Submission of Proposals due by 4:00 PM |
| June 08, 2021 | Public Bid Opening at 9:00 AM |
| June 16, 2021 | Notification of Final Selection |
| July 06, 2021 | Board of Supervisor Approval and Award of Contract |
| TBD | Start Date |

Preface

The County of Siskiyou, hereafter referred to as “The County,” is located in Northern California and borders Oregon. The Siskiyou County Public Health Building, located at 810 South Main St. in Yreka, California, was built in 1921. The roof on the East side of the building was replaced in 2018. The County is now looking for proposals to re-roof and abate the remaining sections.

Estimated Timeline of Events

The following schedule of events will be followed to the extent achievable; however, the County reserves the right to adjust or make changes to the schedule as needed.

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|---------------|--|
| May 14, 2021 | Release of Request for Proposals (RFP) |
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Scope of Work

The County-owned Public Health Building located at 810 S. Main St. in Yreka will need a partial re-roof and asbestos abatement. The two will need to be coordinated and performed simultaneously. Work and items to be included and installed are as follows:

- Line attic space with plastic to protect area from asbestos-related demolition
- Abatement of one (1) layer of existing asbestos roofing material
- Remove building between the old cafeteria and main roof below roof eave line.
- Remove all wood dormer vents and fill in plywood roof sheeting as needed
- Install a self-adhering ice and water underlayment on all eaves, rakes, and valleys
- Install one (1) layer 15lb felt underlayment on the remaining roof area
- Install a starter course around the perimeter
- Install 2x2 drip edge metal on all gable ends
- Install a thirty (30) year architectural asphalt shingle that matches the completed portion of the roof
- Install a high profile ridge cap material on all hips and main ridgelines
- Seal and paint all plumbing and other roof vent flashings
- Install new 5" seamless gutters and drain water into existing collector boxes and downspout
- Final Clean up

Please separately include any other work or services you believe are necessary to complete the scope of work.

Examination of Site: Each Proposer shall examine the site of work before bidding and shall be responsible for having acquired complete knowledge of the job. No variations or allowances from the contract terms or Scope will be made because of the lack of such examination. The Pre-Bid Walkthrough will be scheduled for **May 27, 2021, at 10:00 AM**. Please contact Stephanie Black, Management Analyst, at (530) 842-8003 or at sblack@co.siskiyou.ca.us to be included in the Walkthrough.

License Requirements: All Proposers will maintain all necessary and required licenses within the State of California and pursuant to Labor Code section 1725.5. be registered with the California Department of Industrial Relations (DIR).

Non-Discrimination: The Proposer, sub-recipient, or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this Contract.

Prevailing Wage: Bidders are hereby notified that all work performed under this agreement is subject to the Davis-Bacon Federal minimum wage rates and prevailing wage rates pursuant to the California Labor Code. Pursuant to FEMA's Procurement Guidance for Recipients and

Sub-Recipients Under 2 CFR Part 200 (Uniform Rules) and Section 1770, et. seq. of the California Labor Code, the Contractor, and all subcontractors shall not pay less than the prevailing rate of per diem wages as predetermined by the United States Secretary of Labor and by the Director of the California Department of Industrial Relations. If there is a difference between the Federal Minimum Wages and the General Prevailing Wage Determinations as predetermined by the Secretary of Labor and by the Director of the California Department of Industrial Relations for similar classifications of labor, the Contractor shall pay not less than the higher wage rate.

Bonds: On award of Contract the winning Proposer shall deliver to the County for approval good and sufficient Payment and Performance Bonds with sureties, in amount(s) specified in the proposal, guaranteeing Contractor's faithful performance of this Contract and Contractor's payment for all labor and materials hereunder.

Submission Requirements

Proposal Format: Proposals must contain the following:

1. Completed Proposal Form

- a. Please complete and sign the attached proposal form.

2. Qualifications

- a. Provide specific information concerning the Proposer's experience with the services specified in this RFP. Examples of completed projects, as current as possible, should be submitted as appropriate.
- b. Proof of required licenses and registration with the DIR

3. Company Profile

- a. Provide a brief description of your company, including structure, address, the total number of employees, overall industry experience, certifications, affiliations, and relevant experience. Support your capacity to perform the work detailed in this RFP.

4. Approach:

- a. Please provide an estimated timeline for the work to be completed and a methodology for coordinating both the re-roofing and the asbestos abatement.

5. References:

- a. Please include at least three (3) references, including name, address, telephone number, and email, for whom similar services have been provided

6. Price Proposal:

- a. Provide a transparent fee schedule that outlines all of the costs associated with the scope of work required materials, broken down by category of products and services, and all on-going costs for recommended or required services.

The proposal must include all requirements as listed and correlate to the Scope of Work outlined under this RFP.

All costs associated with the preparation of a response to this RFP shall be borne by the Contractor.

The County reserves the right to request additional information or clarification. The County reserves the right to negotiate a final agreement and price with the successful Proposer(s), providing the best overall value to the County.

Conflict of Interest: Proposer(s) shall disclose to the County any interest, direct or indirect, which could conflict in any manner or degree with the performance of service required. At the County's discretion, a potential conflict of interest, to the extent it is waivable, may be waived or factored into the final award decisions and/or a modified Scope of Work.

Selection Process

The proposals received in response to this RFP will be screened by a selection committee. The selection committee will consider only the proposals which have been considered responsive to the RFP. Any proposal that fails to meet the RFP's requirements will be regarded as non-responsive and may be rejected. A proposal, which is in any way incomplete, irregular or conditional, at the County's discretion, may be rejected.

The County may meet or interview with any or all of the proposers during the evaluation process. Proposals not selected in the evaluation process may be awarded a contract should negotiations with the selected Proposer (s) prove unsuccessful.

The award of the Contract, should it be awarded, will be to the lowest responsive and responsible bidder whose Bid complies with all of the requirements prescribed, based on what is in the best interest of the County. Such award, if made, will be made within sixty (60) days after the opening of the sealed bids. The County of Siskiyou reserves the right to reject any or all bids and to waive any irregularities in the bidding.

General Information

Proposals must be submitted by way of mail, hand delivery, and/or electronic means, as described below:

- **Hand Delivery:** Hard copy proposals submitted by hand delivery must be received at the Siskiyou County Administration Office 1312 Fairlane Rd. Yreka, CA 96097 on or before **4:00 PM, June 07, 2021** (ATTN: Stephanie Black, Management Analyst)
- **Mailing:** Hard copy proposals by way of mail must be mailed to 1312 Fairlane Rd. Yreka, CA 96097 and postmarked by **4:00 PM, June 07, 2021**.
- **Electronic Copy Submittal:** Submit an electronic copy of the proposal via email. Electronic copies shall be emailed to Stephanie Black, Management Analyst at sblack@co.siskiyou.ca.us and must be received by **4:00 PM, June 07, 2021**.

Proposers shall provide one (1) original copy with signature and four (2) exact copies of the original by hand delivery, mail, as instructed above.

Proposers submitting proposals electronically will only be required to send one copy

Proposers are asked to direct all inquiries related to the project(s) to Stephanie Black, Management Analyst at (530) 842-8003 or by email at sblack@co.siskiyou.ca.us

Sealed Proposals will be opened at 190 Greenhorn Rd. Yreka, CA at **9:00 AM on June 08, 2021**

The County will provide the following to assist the selected entity(s):

- Designate a person to act as the County's point of contact with respect to the work performed under the Contract.
- Information, as legally allowed and reasonably attainable, in possession of the County that relates to the requirements of the project(s) or which is relevant for the project(s).
- Facilitate coordination with other entities, local agencies, organizations, and individuals if necessary.
- Advice on the project scope of work.
- Review and validation of project deliverables.

A contract award resulting from this RFP will be made without discrimination on any basis prohibited under state or federal law.

Attachments:

- A-1 Pre-Bid Estimate
- A-2 Photos of the site
- B-1 Proposal Form
- B-2 Siskiyou County's Public Works Contract Template