



County Of Siskiyou

Request for Proposals (RFP) RFP ##22-106020-01 Communications

for

Harvey Jones Butte High Voltage Cable Repair

Proposals may be mailed, delivered, or emailed to:

Joy Hall

Project Coordinator

General Services

190 Greenhorn Rd.

Yreka, CA 96097

jdhall@co.siskiyou.ca.us

Proposals Due by:

January 14, 2022

3:00 PM

County of Siskiyou

Request for Proposals

Harvey Jones Butte High Voltage Cable Repair

Preface

The County of Siskiyou, hereafter referred to as “The County,” is located in Northern California and borders Oregon. The County Communications Department is responsible for maintaining the County’s communications towers. The County is accepting proposals from qualified licensed electrical company to provide an electrical repair of an underground high voltage cable. The location of the cable is approximately 22 miles south of Tulelake California on Harvey Jones Butte. The County has a 100 amp 240-volt breaker that feeds the step up transformer that then feeds the 2400-volts to a single underground wire about 1 mile up the hill. The step down transformer, located on the power pole, takes 2400-volts and feeds the building with 240-volts. The County was able to determine that the step up and step down transformers are in working order, but the cable has a high voltage short causing the 100 amp 240-volt breaker to trip. The cable length of the concentric neutral cable is approximately 5385 feet and will require cable testing equipment. The intent of the RFP is to encourage responses that clearly communicate the contractor’s understanding of the County’s requirements and its approach to successfully provide services on time and within budget.

Estimated Timeline of Events

The following schedule of events will be followed to the extent achievable; however, the County reserves the right to adjust or make changes to the schedule as needed.

Date	Activity
11/15/2021	Release of Request for Proposals (RFP)
By Appointment Only	Mandatory Pre-Bid Meeting must be scheduled with Todd Shelton before 01/06/2022 Todd’s contact information is as follows: tshelton@co.siskiyou.ca.us or 530-842-8355
01/13/2022	Deadline to Submit Questions

Date	Activity
	Questions must be submitted to Todd Shelton thselton@co.siskiyou.ca.us or 530-842-8355
01/14/2022	Submission of Proposals due by 3:00 PM
01/18/2022	Review of Proposals
01/25/2022	Notification of Final Selection
TBD	Public Works Contract to be processed and Board of Supervisors Approval
TBD	Professional Service Agreement Start Date

Scope of Work

To contract with a licensed electrical company for repair of an underground concentric neutral high voltage cable. The contractor will be required to have cable testing equipment equivalent to a Fault Wizard (<http://www.iupcorporrentals.com/iup-fault-wizard>) Once the short has been located, 3M QS-II inline cable repair splice kit 5451R-CIR-21A or equivalent will be used to repair the high voltage concentric neutral cable. The contractor will be required to supply all necessary tools and equipment to perform the work. Before submitting proposals, contractors must fully inform themselves of the conditions, requirements and specifications of the work or materials to be furnished. Failure to do so will be at the contractors own risk and they cannot secure relief on the plea of error. The successful contractor must fully comply with all applicable laws, rules, and regulations. See Attachment 1 for photos of the electrical system that feeds the repeater at the site.

Submission Requirements

Proposal Format: Proposals must contain the following:

1. Cover Letter

- a. Please provide the proposer's name, address, telephone number, and email address of the individual to whom correspondences and other contacts should be directed during the selection process. The letter must be signed by a representative authorized to enter into contracts on behalf of the proposer.
- b. Complete Attachment "2" Proposers Information Form

2. Qualifications

- a. Provide specific information concerning the proposer's experience with the services specified in this RFP. Examples of completed projects, as current as possible, should be submitted as appropriate.

3. Company Profile

- a. Provide a brief description of your company, including structure, address, the total number of employees, overall industry experience, certifications, affiliations, and relevant experience. Support your capacity to perform the services detailed in this RFP. Information should contain, but not limited to, the legal name of contractor and the business profile (including years in business and how long you have been engaged in the electrical repair business).
- b. Proposer shall provide insurance information pursuant to Labor Code Section 1860-61. For more info, please see Attachment "3", Section 8.

4. Approach:

- a. Provide a description of the methodology developed to perform all required services, information as to the type of equipment and hardware that is anticipated to be used in the delivery of services, and your response to the scope of work as referenced above.
- b. Include a projected timeline for completing the project.

5. References:

- a. Please include at least three (3) references, including name, address, telephone number, and email, for whom similar services have been provided

6. Price Proposal:

- a. Provide a transparent fee schedule that outlines all of the costs associated with the required services and materials, broken down by category of products and services, and all on-going costs for recommended or required services.
- b. Bid must include prevailing wage. The successful bidder shall comply with all applicable Labor Code provisions. For more info, please see Attachment "3", Section 14.

The proposal must include all requirements as listed and correlate to the Scope of Work outlined under this RFP.

Conflict of Interest: Proposer(s) shall disclose to the County any interest, direct or indirect, which could conflict in any manner or degree with the performance of service required. At the County's discretion, a potential conflict of interest, to the extent it is waivable, may be waived or factored into the final award decisions and/or a modified Scope of Work.

Selection Process

The proposals received in response to this RFP will be screened by a selection committee. The selection committee will consider only the proposals which have been considered responsive to the RFP. Any proposal that fails to meet the RFP's requirements will be regarded as non-responsive and may be rejected. A proposal, which is in any way incomplete, irregular or conditional, at the County's discretion, may be rejected. The following criteria will be used in the evaluation of the potential consultants:

1. Qualifications 25 points
2. Approach 25 points
3. Experience and references 25 points
4. Proposed costs 25 points

See Attachment "4"

The County may meet or interview with any or all of the proposers during the evaluation process. A contract will be negotiated with one or more qualified entity or entities selected during the evaluation process. Proposals not selected in the evaluation process may be awarded a contract should negotiations with the selected proposer(s) prove unsuccessful. The County reserves the right to reject any and all proposals and reserves the right to waive any non-substantive defects in the proposals.

General Information

Proposals must be submitted by way of mail, hand delivery, and/or electronic means, as described below:

- **Hand Delivery:** Hard copy proposals submitted by hand delivery must be received at the Siskiyou County General Services Department 190 Greenhorn Road, Yreka CA 96097 on or before **3:00 PM, January 14, 2022** (ATTN: Joy Hall, Project Coordinator)
- **Mailing:** Hard copy proposals by way of mail must be mailed to 190 Greenhorn Road, Yreka CA 96097] and postmarked by **3:00 PM, January 14, 2022**.
- **Electronic Copy Submittal:** Submit an electronic copy of the proposal via email. Electronic copies shall be emailed to Joy Hall, Project Coordinator at jdhall@co.siskiyou.ca.us and must be received by **3:00 PM, January 14, 2022**.

Proposers shall provide one (1) original copy with signature and four (4) exact copies of the original by hand delivery, mail, as instructed above.

Proposers submitting proposals electronically will only be required to send one copy

Proposers are asked to direct all inquiries related to the project(s) **Todd Shelton, Senior Telecommunications Technician, tshelton@co.siskiyou.ca.us, 530-842-8355**

The County will provide the following to assist the selected entity(s):

- Designate a person to act as the County's point of contact with respect to the work performed under the contract.
- Information, as legally allowed and reasonably attainable, in possession of the County that relates to the requirements of the project(s) or which is relevant for the project(s).
- Facilitate coordination with other entities, local agencies, organizations, and individuals if necessary.
- Advice on the project scope of work.
- Review and validation of project deliverables.

A contract award resulting from this RFP will be made without discrimination on any basis prohibited under state or federal law.