



Request for Bids Hotel/Motel Room Lease

County of Siskiyou Health and Human Services Agency
RFB#22-235

Notice is hereby given that the Health and Human Services Agency (HHS), of Siskiyou County, California will receive bids for leases of 10-30 hotel/motel rooms on **April 4**, before **5:00 pm** at 818 South Main St. Yreka, CA 96097 or submitted electronically to Maddelyn Bryan at mcbryan@co.siskiyou.ca.us. In the past few years, HHS has provided interim housing in motels for eligible residents of Siskiyou County on an as needed basis. In order to streamline processes and reduce paperwork for both County staff and vendors, the Agency is seeking to lease blocks of rooms from one or more hotels/motels.

Any bid received after the time and date listed above will be returned unviewed.

Bid Opening Date: April 6, at 8:00 am.

Q&A period: March 14, 2023, to March 22, 2023.

Cost Estimate: Respondents must include the anticipated monthly lease fee per room per month on the Bid Submission Form. Respondents should briefly explain what is involved in the cost/room, including, but not limited to, basic/daily cleaning, electric, bedding, laundry, and toiletries.

Project Description: HHS is seeking interested hotel/motel owners willing to lease 10-30 hotel/motel rooms to be used as non-congregate shelter for homeless Siskiyou County residents. Pursuant to state funding requirements, this project is compliant with Housing First principles as described in Welfare and Institutions Code, Section 8255 - 8257.2.

General Information: HHS is seeking motel/hotel owners with experience serving homeless community members. HHS holds the right of selection/placement of guests and will provide case management support for residents during the entirety of the lease period. Case management will involve connecting guests to other County and community services such as mental health treatment, mainstream benefits, and permanent housing options. HHS anticipates a lease period beginning no earlier than May and ongoing. The lease period is subject to the continued need of the target population and the availability of funding.

Bid Submittal Instructions: Each Bid shall be sealed and received at 818 South Main St. Yreka, CA 96097 or be submitted electronically to Maddelyn Bryan at mcbryan@co.siskiyou.ca.us . Please include "RFB#22-235" on front of envelope or in subject line of email.

Questions: All questions must be received in writing and should be addressed to Maddelyn Bryan at 818 South Main St. Yreka, CA 96097 or mcbryan@co.siskiyou.ca.us . The deadline to submit questions is **March 22, 2023 by 5pm.**

Non-Discrimination: The Respondent shall not discriminate on the basis of race, color, national origin, or sex in the performance of any awarded contract.

Conflict of Interest: Respondent covenants that it presently has no interest and shall not acquire an interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the services hereunder. Respondent further covenants that, in the performance of this Contract, no subcontractor or person having such an interest shall be used or employed. Respondent certifies that no one who has or will have any financial interest under this Contract is an officer or employee of the County.

Award of Contract: The award of the Contract, should it be awarded, will be to the lowest responsive and responsible bidder or bidders whose Bid complies with all of the requirements prescribed, based on what is in the best interest of the County. Such award, if made, will be made within sixty (60) days after the opening of the sealed bids. The County of Siskiyou reserves the right to reject any or all bids and to waive any irregularities in the bidding. The County reserves the right to award multiple contracts as a result of this Request for Bids (RFB).

Attachments:

Attachment A – Bid Submission Form