



Siskiyou Local Agency Formation Commission

806 South Main Street, Yreka, California 96097
Phone: (530) 841-2100 / Fax: (530) 841-4076
[Siskiyou County LAFCo](#)

Rachel Jereb
Executive Officer

Vacant
Deputy Executive Officer

Agenda

Siskiyou County Local Agency Formation Commission Regular Meeting

April 13, 2021
2:00 p.m.

Siskiyou County Transit Center Conference Room
190 Greenhorn Road, Yreka, California

Note: This meeting is being agendized to allow the Commissioners, Staff, and the public to participate in the meeting via teleconference, pursuant to Governor's Executive Order N-29-20 dated March 17, 2020.

Members of the public may appear in person; however, it is encouraged that they remotely listen to and participate in the meeting via teleconference.

The call-in number is 1-669-900-6833; Zoom Meeting ID: 837 5842 5381

Press *9 to raise your hand to speak

(We have been told that participating via the Zoom app may result in better audio quality)

Additionally, you may email public comment to lafco@co.siskiyou.ca.us before 5:00 p.m. on the Monday before the LAFCo meeting (the clerk does not have the ability to access email during the meeting). Public comment submitted after the publication of the staff report will be provided to the Commissioners by the day of the public hearing. If you would like your public comment read during the public hearing, please indicate you wish it to be read. Reading of any emailed public comment is limited to three (3) minutes. Emails that are not indicated to be read aloud will, in any case, be provided to the Commission and become part of the record.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Clerk of LAFCo 48 hours prior to the meeting at (530) 841-2100.

- I. Call to Order:** Siskiyou County Local Agency Formation Commission Meeting.
 - 1. Pledge of Allegiance**
 - 2. Roll Call**
 - 3. Approval of Minutes:** May 12, 2020

City Members

Deborah Baird, Chair
Matthew Bryan, Commissioner
Michelle DeCausmaker, Alternate

County Members

Ed Valenzuela, Commissioner
Nancy Ogren, Commissioner
Michael Kobseff, Alternate

Public Members

Vacant, Member-At-Large
Laurel Harkness, Alternate Member-At-Large

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4. **Unscheduled Appearances: Please note:** This time is allowed for information from the public to the Local Agency Formation Commission (LAFCo). **No action will be taken** on matters presented at this time. A maximum of five (5) minutes will be allowed to each person wishing to speak.
5. **Conflict of Interest Declaration.**
6. **Presentation of Documents:** All items presented to LAFCo during a public hearing become a permanent part of the record. Twelve copies of any information presented to the Commission should be given to the Clerk of the Commission for distribution to the Commissioners. In order to obtain an accurate record of the testimony, please address the Commission at the speaking table and clearly introduce yourself with your full name and address. Your address will not be included in the minutes of the meeting. A maximum of five minutes per speaker will be given so that all interested parties will have an opportunity to address the Commission.
7. **Public Hearing Protocol:** The public is encouraged to participate in the hearing process. The Chair of the Local Agency Formation Commission will conduct the public hearing through the following actions:
 - A. The Chair introduces the agenda item.
 - B. The staff report is presented.
 - C. Submitted correspondence is acknowledged and made part of the public record.
 - D. Additional reports, arguments, or evidence will be submitted by other County departments or public agencies.
 - E. The Chair will ask if any of the Commissioners have questions of staff.
 - F. The Chair will open the public hearing.
 - G. Proponents are given an opportunity to present their arguments and evidence.
 - H. Opponents are given an opportunity to present their argument and evidence.
 - I. Other public comments are given.
 - J. The project proponent is given an opportunity to present a rebuttal.
 - K. After all testimony has been given, the Chair will close the public hearing and the Commission will discuss the matter. During this discussion, Commission members may individually ask questions of the project proponent, opponent, or staff, at the convenience of the Commission.
 - L. The Chair will entertain a motion and a second.
 - M. The Commission will discuss the question.
 - N. The Commission will render its decision.
8. **Changes to Agenda Items and Consideration of Agenda Items to be Continued.**

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II. Consent Items

III. Old Business

IV. New Business:

1. Election of Officers:

- A. Nomination and election of Chair
- B. Nomination and election of Vice Chair

2. Oath of Office for New Commissioners:

Commission Clerk will administer Oaths of Office for new Commissioners Laurel Harkness, Michelle DeCausmaker, Matthew Bryan and Nancy Ogren.

3. Vacancy of Member-at-Large Commissioner Position:

Request Commission to direct Staff to cause the Posting and Notice of the Vacancy pursuant to Government Code Section 56158.

4. Siskiyou County LAFCo Proposed Budget for Fiscal Year 2021-2022

Pursuant to California Government Code Section 56381, Siskiyou LAFCo will consider and adopt its proposed budget for fiscal year (FY) 2021-2022. It is anticipated that adoption of the proposed budget for FY 2021-2022 will be determined to be a government fiscal activity or funding mechanism which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment and is therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA guidelines. Siskiyou LAFCo will consider the appropriateness of said environmental recommendation based on the record of evidence before them. If substantial evidence has been presented demonstrating a more appropriate environmental determination than the one that has been recommended, Siskiyou LAFCo may require and/or approve an alternative environmental determination pursuant to the requirements of CEQA.

- A. Staff Report
- B. Commission Discussion
- C. Decision: Roll Call Vote

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5. City MSR Update

The Local Agency Formation Commission (LAFCo) of Siskiyou County is pleased to announce the availability of the revised Municipal Services Review (MSR) reports for the Cities of Dorris, Dunsmuir, Etna, Fort Jones, Montague, Mount Shasta, Tulelake, Weed, and Yreka. Siskiyou County LAFCo invites public comment on the reports, analysis, and determinations. The MSR reports are an inventory of service capability for the Cities. It provides baseline information about existing conditions and issues concerning public services. Preparation of MSR reports are required by state law: The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. Among other purposes, the reports are a legal pre-requisite to updating the Spheres of Influence (SOI) for each city and special district.

- A. Staff Report
- B. Commission Discussion
- C. Decision: Roll Call Vote

V. Items for Discussion / Direction

- a. Out-of-Area Service Agreements
- b. RFPs for Municipal Service Reviews for the Fire Protection Districts

VI. Miscellaneous:

- 1. Future Meetings:** The next regular meeting of the Local Agency Formation Commission is scheduled for Tuesday, May 11, 2021.
- 2. Correspondence**
- 3. Staff Comments:**
- 4. Commission Comments:** Under Government Code Section 54952.2, may include: (1) a brief announcement; (2) a question for clarification; (3) a brief report on his or her own activities; (4) request staff to report back to the body at a subsequent meeting concerning any matter, or (5) take action to direct staff to place a matter of business (or issue) on a future agenda.

VII. Adjournment