



Siskiyou Local Agency Formation Commission

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[Siskiyou LAFCo](#)

Hailey Lang
Executive Officer

Rachel Jereb
Deputy Executive Officer

Date: April 11, 2023
To: Chair and Siskiyou LAFCo Members
From: Hailey Lang, Executive Officer
Subject: FY 2023/24 Preliminary Budget

I. Background:

State law requires that each member entity of Siskiyou LAFCo (the nine cities within Siskiyou County and the County of Siskiyou) fund its yearly functions. The actual distribution is set annually by the Auditor's office based on a set distribution arrangement authorized under Government Code Section 56381(b)(1)(B). This distribution splits the cities' and County's share at 50 percent each.

The budget table below shows the adjusted FY 2022/23 budget, the projected ending 2022/23 budget, and proposed budget for FY 2023/24.

As shown in the table, LAFCo's revenue is projected to be approximately \$33,712 at the end of FY 2022/23. The funding balance is expected to be \$105,872 at the end of FY 2022/23.

Upon adoption of the preliminary budget, staff will transmit this budget to the Board of Supervisors and each city in the County pursuant to Government Code Section 56381. Staff will then return to LAFCo with any potential changes as a result of this outreach and with a final budget prior to May 9, 2023, for adoption.

City Members

Matthew Bryan, Chair
Colleen Baker, Commissioner
Mark Mazzoni, Alternate

County Members

Nancy Ogren, Vice Chair
Ed Valenzuela, Commissioner
Michael Kobseff, Alternate

Public Members

Laurel Harkness, Member-At-Large
Angelina Cook, Alternate Member-At-Large

	Year End FY 2022/23 Adopted Budget	Year End FY 2022/23 Estimated Budget	FY 2023/24 Requested Budget
Revenue			
Interest	\$1,100	\$1,912	\$1,100
545100 Other Governmental Agencies	\$15,000	\$15,000	\$15,000
560300 Contributions from Others	\$15,000	\$15,000	\$15,000
550800 Application Fees	\$1,200	\$1800	\$1,200
Total Revenue	\$32,300	\$33,712	\$32,300
Expenditures			
Office Costs			
717000 Maintenance of Equip	\$60	\$60	\$60
720000 Memberships	\$1,611	\$1690	\$1,770
722000 Office Supplies	\$50	\$22	\$1,800
724000 Publications/Legal	\$1,000	\$250	\$1,000
725000 Rents and Lease	\$75	\$75	\$75
729000 Transportation/Travel	\$500	\$798	\$1,000
751000 Cost Allocation Plan	\$28,943	\$28,943	\$18,054
Consultant/Staff Services			
723100 Administration	\$30,000	\$5,000	\$20,000
723000 Professional Services/Staff	\$127,753	\$85,000	\$35,000
Total Expenditures	\$303,692	\$121,686	\$77,009
Ending Fund Balance	\$193,846	\$105,872	\$61,163

II. California Environmental Quality Act (CEQA):

The review and potential approval of this budget is a government fiscal activity that does not involve any commitment to any specific project. Pursuant to CEQA Guidelines Section 15378(b)(4), government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in potentially significant physical impacts on the environment are not projects and are therefore not subject to CEQA.

III. Recommendation:

1. Consider the preliminary budget for FY 2023/24 proposed by staff.
2. Make a motion and a second to determine that the recommended actions are not subject to environmental review under CEQA pursuant to CEQA Guidelines Section 15378(b)(4) and are therefore exempt from CEQA and approve the proposed FY 2022/23 preliminary budget.
3. By roll call vote:
 - A. Determine the project exempt from CEQA pursuant to CEQA Guidelines Section 15378(b)(4).
 - B. Approve the FY 2023/24 preliminary budget provided in the staff report.
 - C. Direct staff to transmit this preliminary budget to the Board of Supervisors, each city, and each independent special district in the County pursuant to Government Code Section 56381(a).
 - D. Return to the Commission on May 9, 2023 (or June 13, 2023), for adoption of the final budget with any necessary changes.