

**THE AMERICANS WITH DISABILITIES  
ACT (TITLE II)  
AND THE COUNTY OF SISKIYOU**

**What is Title II of the ADA, and how does it apply to the County of Siskiyou?**

*Title II of the Americans with Disabilities Act gives qualified individuals with disabilities the right:*

- *Not to be excluded from participation in the services, programs, or activities of the County because of the disability*
- *Not to be denied the benefits of the services, programs, or activities of the County because of the disability*
- *Not to be subjected to discrimination by the County because of the disability.*

*Under the ADA, the County's services, programs, and activities, when viewed in their entirety, must be readily accessible to and usable by individuals with disabilities. To this end, the County has prepared a Self-Evaluation and a Transition Plan for improving access, and is making needed changes. These documents are available for public review upon request, in the CAO Office.*

**Whom should I contact if I have a question or concern regarding access for individuals with disabilities?**

- *If your question or concern is in regard to a specific County program or service, contact the supervisor in charge of that department.*
- *For general questions regarding access to County facilities, programs, and services, contact the County's ADA Title II Coordinator: Hayley Hudson, Deputy CAO Personnel & Risk Management Officer 1312 Fairlane Rd. Yreka, CA 96097 842-8005*
- *For questions specifically regarding public transit (STAGE), contact: General Services, Transportation Division 842-8269*
- *For questions regarding personnel and employment issues, contact: Personnel Services (530) 842-8005*

**What process should I use if I have a complaint?**

Following these steps will help us to resolve your complaint as quickly and directly as possible.

1. Contact the County employee in charge of the function in questions, and request that accommodations be considered to allow you to participate in or benefit from the particular service, program, or activity. If you are not satisfied with the response, or cannot determine the right person to contact, go to Step 2
2. Contact the County's ADA Title II Coordinator (Personnel Manager) in writing or verbally, to discuss your complaint. It will be investigated and an attempt will be made to find a prompt resolution. You should receive a written response within thirty (30) calendar days, following the filing of the complaint.
3. If you do not feel that your complaint has been properly or adequately addressed, you may request a reconsideration of the case determination. This request shall be made to the County Administrator, Siskiyou County, 1312 Fairlane Rd. Yreka, CA 96097. The CAO shall issue a written decision within twenty (20) calendar days of the request for reconsideration.
4. If you are not satisfied with the case determination of the CAO, you may request a reconsideration addressed to the County Board of Supervisors, through the County Clerk, 311 Fourth St., Yreka, CA 96097. The Board of Supervisors will issue a decision within thirty (30) calendar days. The decision of the Board of Supervisors is final.

The complainant has a right to pursue remedies, such as the filing of a complaint with the U.S. Department of Justice or any other appropriate federal agency. Furthermore, the filing of a lawsuit in state or federal district court can occur at any time during the appropriate statute of limitations (EEOC - 300 days; DFEH - 365 days).

**County of Siskiyou  
ADA Title II Complaint Form**

**PERSON REGISTERING COMPLAINT:**

**Name:**

**Home Address:**

**Telephone: Home:**

**Work:**

**SUMMARY OF COMPLAINT:**

**(include date/time of incident, name(s) of alleged offender(s), witnesses, etc.)**

Use the back of this form to draw a diagram, if necessary. Attach additional sheet(s) if needed.

**Date/Time Received:**

**Received by:**

**CONTACTED & COMPLAINT RESOLVED AS FOLLOWS:**

**BY:**

**DATE:**

**REVIEWED BY: ADA Coordinator**