



SISKIYOU COUNTY
COMMUNITY DEVELOPMENT DEPARTMENT
806 South Main Street, Yreka CA 96097
530-841-2100

Request for Hearing on Administrative Citation (non-cannabis citation)

You must complete the following steps **within seven days of the date of the citation** to obtain a hearing on an administrative citation:

1. Complete this form.
2. Enclose the full administrative fine amount. You may pay by check or money order if mailed or by cash in person. (If you are financially unable to pre-deposit the fine, you may obtain an Application for Waiver of Deposit from the Community Development Department. The waiver application must be submitted with this request form.)
3. Return the form to the Community Development Department, 806 South Main Street, Yreka CA 96097 either by mail or in person.

Request

I hereby request a hearing to contest issuance of an Administrative Citation that I have received.

Name: _____ Phone No.: _____ E-mail: _____

Mailing Address: _____ City/State/Zip: _____

Citation Number: _____ Citation amount: \$ _____ Issuance Date: _____

I have:

Enclosed the amount of \$ _____ as the required deposit. Applied for a Deposit Waiver.

Basis for appeal (attach a page if necessary)

Signature: _____ Date: _____

For use by the Community Development Department Only

Received _____ or post-marked _____

Hearing approved and scheduled for _____.

Deposit waiver denied. Re-review for timely receipt of deposit by _____.

Hearing denied because... Request not timely Insufficient or no deposit

Other _____