



**Siskiyou County Local Transportation Commission**  
REGIONAL TRANSPORTATION PLANNING AGENCY

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Melissa Cummins, Executive Director  
melissa@siskiyoultc.org

1312 Fairlane Road, Suite 2  
Yreka, California 96097  
Phone: 530.709.5060

**Regular Meeting** of the Siskiyou County Local Transportation Commission

**Date:** Tuesday, February 27, 2024

**Time:** 10:00 A.M. PST

In-Person Location: Board of Supervisors' Chambers  
Siskiyou County Government Center  
311 Fourth Street (Second Floor)  
Yreka, CA 96097

\* Note in-person meeting  
location has changed for  
this meeting.

Information to participate by Zoom:

Conference Call In Number: +1.669.444.9171 US  
Meeting ID: 828 0264 8487

All agendas are available at: [https://www.co.siskiyou.ca.us/recent\\_meetings](https://www.co.siskiyou.ca.us/recent_meetings)

Siskiyou County Local Transportation Commission Members

Representatives of the Siskiyou County Board of Supervisors

Nancy Ogren, Chair	County Supervisor – District 4
Michael Kobseff	County Supervisor – District 3
Ed Valenzuela	County Supervisor – District 2
Brandon Criss (Alternate)	County Supervisor – District 1

Representatives of the League of Local Agencies

Bruce Deutsch, Vice Chair	Councilmember, City of Dunsmuir
Susan Tavalero	Councilmember, City of Weed
Paul McCoy	Councilmember, City of Yreka
Julia Mason (Alternate)	Councilmember, Town of Fort Jones



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The agenda items are as follows:

**1) Roll Call**

**2) Pledge of Allegiance**

**3) Presentation from the Public**

PLEASE NOTE: This time slot is for information from the public. No action or discussion will be conducted on matters presented at this time. You will be allowed three (3) minutes for your presentation. The Chair can extend the time for appropriate circumstances. When addressing the Commission, please state your name for the record prior to providing your comments. Please address the Commission as a whole through the Chair. Comments should be limited to matters within the jurisdiction of the Commission.

**4) Consent Agenda**

*The following consent agenda items are expected to be routine and non-controversial. They may be acted upon by the Commission at one time without discussion. Any Commissioner, staff member, or interested person may request that an item be removed from the Consent Agenda for discussion and consideration. Approval of a consent item means approval of the recommended motion as specified on the Agenda Worksheet.*

- a) Fiscal Reporting – Informational Only - Reports of Expenditures and Revenues from January 1, 2024, to December February 13, 2024, for:
  - i. Local Transportation Commission (Fund: 2505)
  - ii. Regional Transportation Planning (Fund: 2506)
  - iii. Local Transportation Funds (Fund: 2536)
  - iv. Regional Surface Transportation Block Grant Program (Fund: 2537)
  - v. State Transit Assistance (Fund: 2538)
  
- b) Transportation Staff Report - Monthly report from General Services on transportation activities and ridership.
  
- c) Commission Staff Report - Monthly report from Executive Director on activities, reporting, and other projects.



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d) Consent Agenda Action Items

- i. Approval of Minutes of the Regular Meeting held on January 9, 2024.
- ii. STAGE – Modification Request for State of Good Repair Program – Request to approve modification to the State of Good Repair program allocations for FY 2020/2021, FY 2021/2022, and FY 2022/2023 cycles from purchase of new vehicles to rehabilitation of existing vehicles.
- iii. Contract with Optimize Worldwide – Approve contract with Optimize Worldwide for the term of February 28, 2024, to February 27, 2029, for a not-to-exceed of \$ 17,000.00 for the development and ongoing maintenance of a website for the Commission.
- iv. Caltrans State Route 3 Corridor Plan – Presentation of the final draft of the California State Route 3 Corridor Plan and adopt resolution of concurrence for the plan.
- v. Evacuation and Emergency Preparedness Plan Grant Application – Approve Resolution authorizing the submission of an Evacuation and Emergency Preparedness Plan grant application to Caltrans' Sustainable Transportation Planning Grant Program for \$ 282,544 and authorize the Auditor-Controller to establish budget if awarded.
- vi. Remote Attendance Policy for Committees – Approval of revised policy #23-001 regarding remote attendance policy by sub-committees appointed by the Commission.

**5) New Business**

- a) Development of a Transit Authority or Agency – Discussion, direction, and possible action regarding establishment of a joint powers agreement that would establish the Commission as the Board of Directors governing transit operations within the region.
- b) Election of 2024 Chair and Vice Chair – Discussion and action regarding election of the Chair and Vice Chair for 2024.
- c) 2024 Commission Meetings – Discussion regarding modification to start time of 2024 Commission meetings due to LAFCo.



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**6) Other Business**

- a) Other Business – Items from Commission or Staff that do not require an agenda item or requests for future agenda items.
  
- b) Next Regular Meeting – Tuesday, April 9, 2024, at 10:00 a.m. PST

**7) Adjournment**

Topic: Siskiyou County Local Transportation Commission Meeting

Time: February 27, 2024 – 10:00 a.m. Pacific Time (US and Canada)

Zoom Attendees:

Conference Call In Number: +1.669.444.9171 US

Meeting ID: 828 0264 8487

I declare a copy of this agenda was posted at the Siskiyou County Transit Center at 190 Greenhorn Road, Yreka, CA 96097, by February 22, 2024, by 5:00 PM.

A printed agenda packet will be available for public review by 5:00 p.m. on the Friday preceding the meeting date at the Siskiyou County Transit Center and online at:  
[https://www.co.siskiyou.ca.us/recent\\_meetings](https://www.co.siskiyou.ca.us/recent_meetings)

**NOTE:**

Public participation is encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and in compliance with the Ralph M. Brown Act, if you plan on attending the public meeting and need a special accommodation because of a sensory or mobility impairment or disability, or have a need for an interpreter, please contact Melissa Cummins at 530.709.5060, 48 hours in advance of the meeting to arrange for those accommodations. (Government Code 53953)



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**NOTE:**

Siskiyou County Local Transportation Commission offers teleconference participation in the meeting via Zoom, or similar technology, as a courtesy to the public, who have the option and right to attend in person. If no member of the Commission is attending the meeting via teleconference and a technical error or outage occurs, or if a participant disrupts the meeting in a manner that cannot be specifically addressed, the Commission reserves the right to discontinue Zoom, or similar technology, access and to continue conducting business.