



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
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190 Fairlane Road
Yreka, California 96097
D: 530.842.8238/C: 530.709.5060

Minutes of the Siskiyou County Local Transportation Commission

Date: April 9, 2024

The Siskiyou County Local Transportation Commission meeting of April 9, 2024, was called to order by Commissioner Deutsch at 10:30 a.m. at the Siskiyou County Transit Center conference room located at 190 Greenhorn Road, Yreka, California.

Commissioners in attendance included:

Bruce Deutsch	Michael Kobseff
Nancy Ogren	Susan Tavalero
Ed Valenzuela	

Commissioners absent from the meeting:

Paul McCoy
Julia Mason (Alternate)
Brandon Criss (Alternate)

Other Staff Present In-Person:

Melissa Cummins, Executive Director
Angie Stumbaugh, Transportation Services Manager
Andy Gilman, Transportation Services Coordinator

The agenda items included:

- 1) Roll Call – Commissioner Deutsch called the meeting to order at 10:30 a.m.

Commissioners present included Deutsch, Kobseff, Ogren, Tavalero, and Valenzuela.

- 2) Pledge of Allegiance
- 3) Presentation from the Public - None
- 4) Consent Agenda Items
Fiscal Reporting – Informational Only - Reports of Expenditures and Revenues from February 14, 2024, to March 31, 2024, for:



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- A. Local Transportation Commission (Fund: 2505)
- B. Regional Transportation Planning (Fund: 2506)
- C. Local Transportation Funds (Fund: 2536)
- D. Regional Surface Transportation Block Grant Program (Fund: 2537)
- E. State Transit Assistance (Fund: 2538)

Regular Informational Items

- F. Transportation Staff Report - Monthly report from General Services on transportation activities and ridership.
- G. Commission Staff Report - Monthly report from Executive Director on activities, reporting, and other projects.

Consent Agenda Action Items

- H. Approval of Minutes of the Regular Meeting held on February 27, 2024.
- I. Letter of Support for the North State Intercity Bus to Rail Plan proposed by Shasta Regional Transportation Agency.
- J. Adopt Resolution approving the Title VI Non-Discrimination Program & Public Participation Plan Update effective April 9, 2024, for the Siskiyou County Local Transportation Commission.

A motion was made by Commissioner Kobseff and seconded by Commissioner Ogren to approve the consent agenda as presented.

Ayes: Deutsch, Kobseff, Ogren, Tavalero, Valenzuela

Noes: None

Absent: Criss, Mason, McCoy

Motion passed unanimously.

- 5) Presentation/Discussion/Action – Siskiyou Regional Active Transportation Plan – Presentation of existing conditions report and discussion on engagement strategy related to development of the Siskiyou Regional Active Transportation Plan with staff from Alta Planning + Design, Inc.

Ms. Katie Selin of Alta Planning + Design, Inc. provided an overview of work completed thus far and data collected on the project.



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- 6) Discussion/Action - Authorization to Expend Funds – Discussion and direction to staff regarding the purchase of light refreshments for public events related to Commission events or activities.

Commissioner Tavalero requested that funds be expended in the community where the public events are being held.

A motion was made by Commissioner Kobseff and seconded by Commissioner Tavalero to authorize staff to utilize Commission funds up to an amount not-to-exceed \$ 100 per event for the purchase of light refreshments for Commission related community open houses or other public events.

Ayes: Deutsch, Kobseff, Ogren, Tavalero, Valenzuela
Noes: None
Absent: Criss, Mason, McCoy

Motion passed unanimously.

- 7) Public Hearing

The Executive Director provided the Commission with a summary of outreach activities including required advertising in the local newspaper and social media posts. Three written comments were received from the public. One request for service was received via a comment on social media.

Commissioner Deutsch opened the public hearing at 11:04 a.m.

Ms. Adamine Harms, Peer Specialist with Siskiyou County Behavioral Health Services, provided the Commission with a summary of transportation needs for her clients. Her written statement was provided to Commission staff.

Sonora (last name was not stated) expressed a need for transit services in Lake Shastina. Her request was for any connecting service from Lake Shastina to other communities such as Yreka or Mt Shasta.

Jess Harris expressed a need for transportation services for seniors from the Butte Valley area to Yreka.

Carolyn James expressed a need for more frequent transportation services in town (Yreka).

Commissioner Deutsch closed the public hearing at 11:13 a.m.



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Additional discussion continued between the Commission and staff regarding previous services offered by STAGE and updates on additional routes currently in the works and other concerns raised during the public hearing.

All requests were referred to the Social Services Transportation Advisory Council for review.

- 8) Discussion/Action - Resolutions Defining Unmet Transit Needs and Reasonable to Meet for FY 2024/2025 – Discussion, direction, and action regarding resolutions defining unmet transit needs for the region and the definition of reasonable to meet.

The Executive Director provided an overview of the proposed definitions for each of the items.

A motion was made by Commissioner Kobseff and seconded by Commissioner Ogren to adopt the resolution establishing the FY 2024/2025 definition of Unmet Transit Needs and Reasonable to Meet.

Ayes: Deutsch, Kobseff, Ogren, Tavalero, Valenzuela
Noes: None
Absent: Criss, Mason, McCoy

Motion passed unanimously.

- 9) Discussion/Action - Appointments to Social Services Transportation Advisory Council – Discussion and action to appoint members to vacancies on the Social Services Transportation Advisory Council.

Staff recommended the following appointments:

- Denise Patterson (2-Year Term – Expiring 04/08/2026) - Representative of potential transit users 60 or over.
- Teri Gabriel (1-Year Term – Expiring 04/08/2025) – Representative of local social services providers for seniors.
- Kelly Harris (3-Year Term – Expiring 04/08/2027) - Representative of local social services providers for seniors.
- Emily Tuholski (3-Year Term – Expiring 04/08/2027) - Representative of local social service provider for the disabled.
- Misty Rickwalt (2-Year Term – Expiring 04/08/2026) - Member-at-Large



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A motion was made by Commissioner Kobseff and seconded by Commissioner Ogren to approve staff's recommended appointments to the SSTAC for the terms identified.

Ayes: Deutsch, Kobseff, Ogren, Tavalero, Valenzuela
Noes: None
Absent: Criss, Mason, McCoy

Motion passed unanimously.

10) Discussion/Action - Update on Local Transportation Funds – FY 2023/2024 – Discussion on status of current fiscal year claims and distributions.

The Executive Director provided an update on the status of the LTF FY 2023/2024 claims. Ms. Cummins reported that she received word from Mayor Garcia that the claim was approved at their council meeting on April 8, 2024.

Information item only.

11) Discussion/Action - Regional Surface Transportation Program / Federal Apportionment Exchange Program Agreement – Update on current allocations and projects, discussion, and direction on Fiscal Year 2023/2024 exchange agreement in the amount of \$129,455, and direction to staff on a call for projects.

The Executive Director provided an overview and update on the projects recently funded through the program and answered questions from the Commission.

A motion was made by Commissioner Kobseff and seconded by Commissioner Tavalero to adopt the resolution authorizing the Executive Director to execute the Federal Apportionment Exchange Program Agreements for FY 2023/2024 and authorize staff to solicit projects for available funds.

Ayes: Deutsch, Kobseff, Ogren, Tavalero, Valenzuela
Noes: None
Absent: Criss, Mason, McCoy

Motion passed unanimously.

12) Discussion/Direction – STAGE – Purchase of Two Diesel Buses – Discussion and direction regarding the purchase of two (2) Turtle Top Odyssey XL 24 Passenger diesel buses.



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The Executive Director and staff from STAGE provided an overview of the request. Discussion followed between staff and the Commission on the retirement of the existing fleet and reasons to pursue this purchase.

A motion was made by Commissioner Kobseff and seconded by Commissioner Tavalero to authorize staff to submit a request to the Board of Supervisors to purchase two (2) 24-passenger Turtle Top Odyssey XL buses.

Ayes: Deutsch, Kobseff, Ogren, Tavalero, Valenzuela

Noes: None

Absent: Criss, Mason, McCoy

Motion passed unanimously.

13) Other Business

a) Other Business

Commissioner Deutsch reported that Mia Lewis, graduate student from UCLA, will be visiting Siskiyou County on May 9th through May 11, 2024. He would like to coordinate with representatives from other cities to take her on a tour. She will also be meeting with STAGE staff during her visit and riding the bus.

Commissioner Kobseff asked about the existing fares being charged by STAGE. A future agenda item was requested to review the fare structure.

Commissioner Tavalero asked about the ridership on the route modification to provide service between McCloud and Mt Shasta high school. She requested a report back at the next meeting on the number of adults riding with students.

Angie Stumbaugh, Transportation Services Manager, reported that STAGE also implemented changes to the schedule to accommodate students and other passengers traveling from Yreka to Scott Valley in the afternoon.

The Executive Director added the following items to the staff report:

- The North State Super Region will be meeting with Congressman LaMalfa on Friday, April 26th in Chico to discuss transportation in our region.
- County staff will be meeting this week on the creation of the transit agency JPA. A draft JPA has been developed by County Counsel.
- The new Commission website will tentatively be deployed by mid-June.



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- Discussion on the idea of purchasing tablets and stands for the Commissioners agenda packets instead of printing. The Commission agreed with the idea and purchase of tablets.

b) Next Regular Meeting – Tuesday, May 14, 2024, at 10:30 a.m. PST

14)Adjourn – Chair Deutsch adjourned the meeting at 11:58 a.m.