



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
melissa@siskiyoucoltc.org

1312 Fairlane Road, Suite 2
Yreka, California 96097
Phone: 530.709.5060

Regular Meeting of the Technical Advisory Committee

Date: Wednesday, February 28, 2024

Time: 2:00 p.m. PST

In-Person Location:

Siskiyou County Transit Center
190 Greenhorn Road
Yreka, CA 96097

City of Dorris – City Hall
307 S Main Street
Dorris, California 96023

Karuk Tribe
Department of Transportation
37960 Highway 96, Building A
Orleans, California 95556

City of Etna – City Hall
442 Main Street
Etna, California 96027

Town of Fort Jones – Town Hall
11960 East Street
Fort Jones, California

City of Weed – City Hall
550 Main Street
Weed, California 96094

Information to participate by Zoom:

Conference Call In Number: +1.669.444.9171 US
Meeting ID: 861 7734 5588

All agendas are available at: https://www.co.siskiyou.ca.us/recent_meetings

SCLTC Technical Advisory Committee Members

City of Dorris

Karuk Tribe

City of Dunsmuir

Quartz Valley Indian Reservation

City of Etna

Caltrans

Town of Fort Jones

Siskiyou County General Services (STAGE)

City of Montague

Siskiyou County Public Works

City of Mount Shasta

City of Tulelake

City of Weed

City of Yreka



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The agenda items are as follows:

1) Roll Call

2) Presentations from the Public

PLEASE NOTE: This time slot is for information from the public. No action or discussion will be conducted on matters presented at this time. You will be allowed three (3) minutes for your presentation. The Executive Director can extend the time for appropriate circumstances. When addressing the Committee, please state your name for the record prior to providing your comments. Please address the Committee as a whole through the Executive Director. Comments should be limited to matters within the jurisdiction of the Committee.

3) Approval of Minutes – October 25, 2023

4) New Business

- a) Presentation by Alta Planning + Design
- b) Other Items from Committee Members
- c) Adjourn

NOTE:

Siskiyou County Local Transportation Commission offers teleconference participation in the meeting via Zoom, or similar technology, as a courtesy to the public, who have the option and right to attend in person. If no member of the Committee is attending the meeting via teleconference and a technical error or outage occurs, or if a participant disrupts the meeting in a manner that cannot be specifically addressed, the Commission, or their Committees, reserve the right to discontinue Zoom, or similar technology, access and to continue conducting business.

Topic: Technical Advisory Committee Meeting

Time: February 28, 2024 at 2:00 p.m. Pacific Time (US and Canada)



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Zoom Attendees:

Conference Call In Number: +1.669.444.9171 US
Meeting ID: 861 7734 5588

I declare a copy of this agenda was posted at each of the locations identified in this agenda, by February 23, 2024, by 5:00 PM.

A printed agenda packet will be available for public review by 5:00 p.m. on the Friday preceding the meeting date at the Siskiyou County Transit Center and online at: https://www.co.siskiyou.ca.us/recent_meetings

NOTE:

Public participation is encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and in compliance with the Ralph M. Brown Act, if you plan on attending the public meeting and need a special accommodation because of a sensory or mobility impairment or disability, or have a need for an interpreter, please contact Melissa Cummins at 530.709.5060, 48 hours in advance of the meeting to arrange for those accommodations. (Government Code 53953)



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To: Technical Advisory Committee

Item: 3a

Date: February 28, 2024

Subject: Approval of Minutes for October 25, 2023 Meeting

Past Action

Not applicable.

Background

Staff is submitting the enclosed minutes for the October 25, 2023, meeting for review and approval by the Committee.

Discussion

If necessary, as requested by the Commission. Recommended Action Approval of minutes with amendments if necessary.

Recommended

Action Approval of minutes with amendments if necessary.



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Minutes of the Siskiyou County Local Transportation Commission Technical Advisory Committee

Date: October 25, 2023

The Siskiyou County Local Transportation Commission Technical Advisory Committee meeting of October 25, 2023, was called to order by Executive Director, Melissa Cummins, at 9:42 a.m. at the Siskiyou County Administration Building Shasta Conference Room located at 1312 Fairlane Road, Yreka, California.

SCLTC Technical Advisory Committee Members Present In-Person:

City of Dunsmuir	Dennis Dellabona
City of Etna	Dan Burbank
Town of Fort Jones	Everett Hullquist
City of Montague	Dave Dunn
City of Mount Shasta	Ken Kellogg
City of Tulelake	Jose "Chewy" Perez
City of Weed	Craig Sharp
City of Yreka	Cindy Lynch
Siskiyou County Public Works	Kyla Burton
Karuk Tribe	Misty Rickwalt
Caltrans	Kelly Zolotoff, Kimi Taguchi

SCLTC Technical Advisory Committee Members Attending Remotely:

Karuk Tribe	Misty Rickwalt
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Absent:

City of Dorris
Quartz Valley Indian Reservation
Siskiyou County General Services (STAGE)

Also Present:

Melissa Cummins, Executive Director
Nicole Fortner, Caltrans – District 2
Nada Allawi, Caltrans – District 2

Morgan Eastlick, E&S Engineers
Jose Hernandez, E&S Engineers
Jon Moritz, Adkins Engineering



Siskiyou County Local Transportation Commission
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The agenda items included:

- 1) Roll Call – The meeting was called to order at 9:42 a.m. by the Executive Director.

Committee members present and voting on behalf of their agency included:

Dennis Dellabona, City of Dunsmuir
Dan Burbank, City of Etna
Everett Hullquist, Town of Fort Jones
Dave Dunn, City of Montague
Ken Kellogg, City of Mount Shasta
Jose “Chewy” Perez, City of Tulelake
Craig Sharp, City of Weed
Cindy Lynch, City of Yreka
Kyla Burton, Siskiyou County Public Works
Misty Rickwalt, Karuk Tribe
Kelly Zolotoff, Caltrans District 2

- 2) Presentations from the Public

None.

- 3) New Business

- a) 2024 Regional Transportation Improvement Program Proposed Programming

The Executive Director provided an overview of the programming targets, the requested projects, the adjustments, new programming, and projects not included for funding.

Agencies were asked to review the figures included in the proposed programming.

The Executive Director conducted a roll call by agency confirming they agreed with the programming as presented in the agenda and agreed with this being presented as the recommendation from the Technical Advisory Committee to the Siskiyou County Local Transportation Commission on December 12, 2023.

Caltrans, Dunsmuir, Etna, Fort Jones, Montague, Mount Shasta, Tulelake, Weed, Yreka, and Siskiyou County Public Works voted yes. The Karuk Tribe abstained from voting on this item.



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b) Regional Surface Transportation Program – Future Funding Cycles

This was a discussion regarding future cycles of RSTP funds and the recommendations to the Commission regarding the process for future cycles of funding.

The Committee discussed concerns with increased costs and minimal bids depending on location of agency.

The consensus was to recommend distributing a call for projects every two years. Future cycles will be presented to TAC for consideration and recommendation to the SCLTC.

c) Regional Active Transportation Plan

The contract for the regional active transportation plan was awarded by the SCLTC on October 10, 2023. The first meeting is scheduled for November 14th. This will include an ad hoc committee to help steer the project.

Agencies were asked to designate representatives to serve on the ad hoc committee.

d) Grant Opportunities

During the recent agency meetings there was a resounding interest in partnering on a Safe Routes to Schools grant application.

Agencies interested include Etna, Fort Jones, Montague, Mount Shasta, Tulelake, and Weed. Dunsmuir will confirm interest and report back to the Executive Director.

4) Other Business

a) Other Items:

- i. The group was provided information on the Clean CA grant program that helps fund cleanup events in the communities. Funds must be spent by June 2024.
- ii. Caltrans reminded the group of the survey regarding the workshops and State Highway Needs meetings. Additionally, there is an upcoming Local Agency Public Forum meeting on November 13th in Redding. This is open to local agency staff and RTPA Executive Directors.
- iii. Any requests submitted to Caltrans related to the State Transportation Improvement Program (STIP) projects please copy the Executive Director.
- iv. If a local agency plans on submitting a grant application and would like a letter of support from Caltrans, please contact Kelly or Kimi.

b) Adjournment – The meeting was adjourned at 10:09 a.m.



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To: Technical Advisory Committee

Item: 4a

Date: February 28, 2024

Subject: Presentation by Alta Planning on Regional Active Transportation Plan

Past Action

Not applicable.

Background

The project team from Alta Planning + Design will provide an overview of the project and existing conditions analysis.

Discussion

If necessary, as requested by the Commission. Recommended Action Approval of minutes with amendments if necessary.

Recommended

Informational item.



Technical Advisory Committee



**Active
Transportation
Plan**

Siskiyou County

Meeting #1 | February 28, 2024

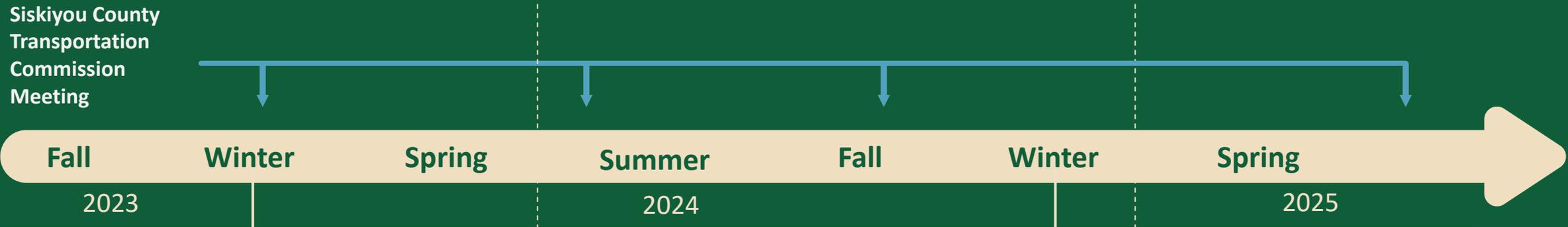
Agenda

1. Welcome and Introductions
2. Project Overview and Timeline
3. TAC Role
4. Engagement Plan Highlights
5. Existing Conditions Report Highlights
6. Questions and Next Steps

Project Overview

- **Project team:**
 - Siskiyou County Local Transportation Commission (SCLTC)
 - Alta Planning + Design, Inc.
 - Siskiyou Outdoor Recreation Alliance (SORA)
- **Goal:** Prepare a countywide Active Transportation Plan (ATP) by identifying and prioritizing active transportation infrastructure projects, programs, and policies to meet the needs of the region. The ATP will focus on identifying opportunities to improve pedestrian and bicycle infrastructure, such as crosswalks, bike paths, and sidewalks.
- **Dates:** Winter 2023 through spring 2025
- **Funding:** Grant from the California Transportation Commission's Active Transportation Program

Siskiyou ATP Project Timeline



<p>Phase 1</p> <p>Listen and Learn <i>Information gathering, project promotion, and engagement</i></p> <ul style="list-style-type: none"> • Transportation Data Collection and Plan Review • Vision and Goals • Community Survey • Open House • Council Presentations 	<p>Phase 2</p> <p>Align and Refine <i>Develop active transportation project recommendations and incorporate community feedback.</i></p> <ul style="list-style-type: none"> • Develop Network and Project Recommendations • Refine Goals and Objectives • Field work and Community Walk Audits • Open House • Attend Community Events • Coordinate with school districts 	<p>Phase 3</p> <p>Share and Review <i>Prepare Draft and Final Active Transportation Plan</i></p> <ul style="list-style-type: none"> • Project Prioritization Funding • Implementation Strategy • Open House • Attend Community Events • Draft Final Active Transportation Plan
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Technical Advisory Committee (TAC) Role

TAC Role: Guide plan development by providing feedback at key milestones.

Meeting Frequency: TAC will meet on a quarterly basis.

The next two meetings are scheduled for:

1. February 28, 2024
2. April 9, 2024

Public Engagement Process

The Siskiyou ATP seeks to:

- **Understand** existing active transportation conditions in Siskiyou County
- **Engage** the public in the planning process to improve pedestrian and bicycle infrastructure, particularly near schools, transit stops, and other key destinations
- **Identify and develop** recommended projects, programs, and policies for future implementation that build a holistic and comprehensive active transportation network across Siskiyou County

Community Engagement Goals

- **Goal 1:** Build community awareness and shared understanding of project need and ways to participate.
- **Goal 2:** Enable well-informed participation from historically disadvantaged communities to provide input on the project.
- **Goal 3:** Gather and use public input during the decision process, maintaining transparency at each step.

Engagement Strategies

The following outreach strategies will be conducted to inform the public about the project and address their transportation needs in the plan. All public materials will be available in English and Spanish.

- Technical Advisory Committee (TAC)
- Community opinion survey
- Open houses at project milestones
- Mobile outreach at community events
- Coordination meetings with key partners such as school districts, local agencies, community-based groups.
- Walk audits in all incorporated communities, and one in unincorporated Siskiyou County.
- Project promotion with webpage and social media

Promotional Materials

Category	Item
Online/social media	<ul style="list-style-type: none">• Existing SCLTC Webpage• Listserv emails from general@siskiyoucoltc.org• Social Media Posts• Digital Survey
Print Media	<ul style="list-style-type: none">• Survey• Flyer• Postcards (and/or Newspaper Ads)
Open House Materials	<ul style="list-style-type: none">• Project Boards• Slide Decks

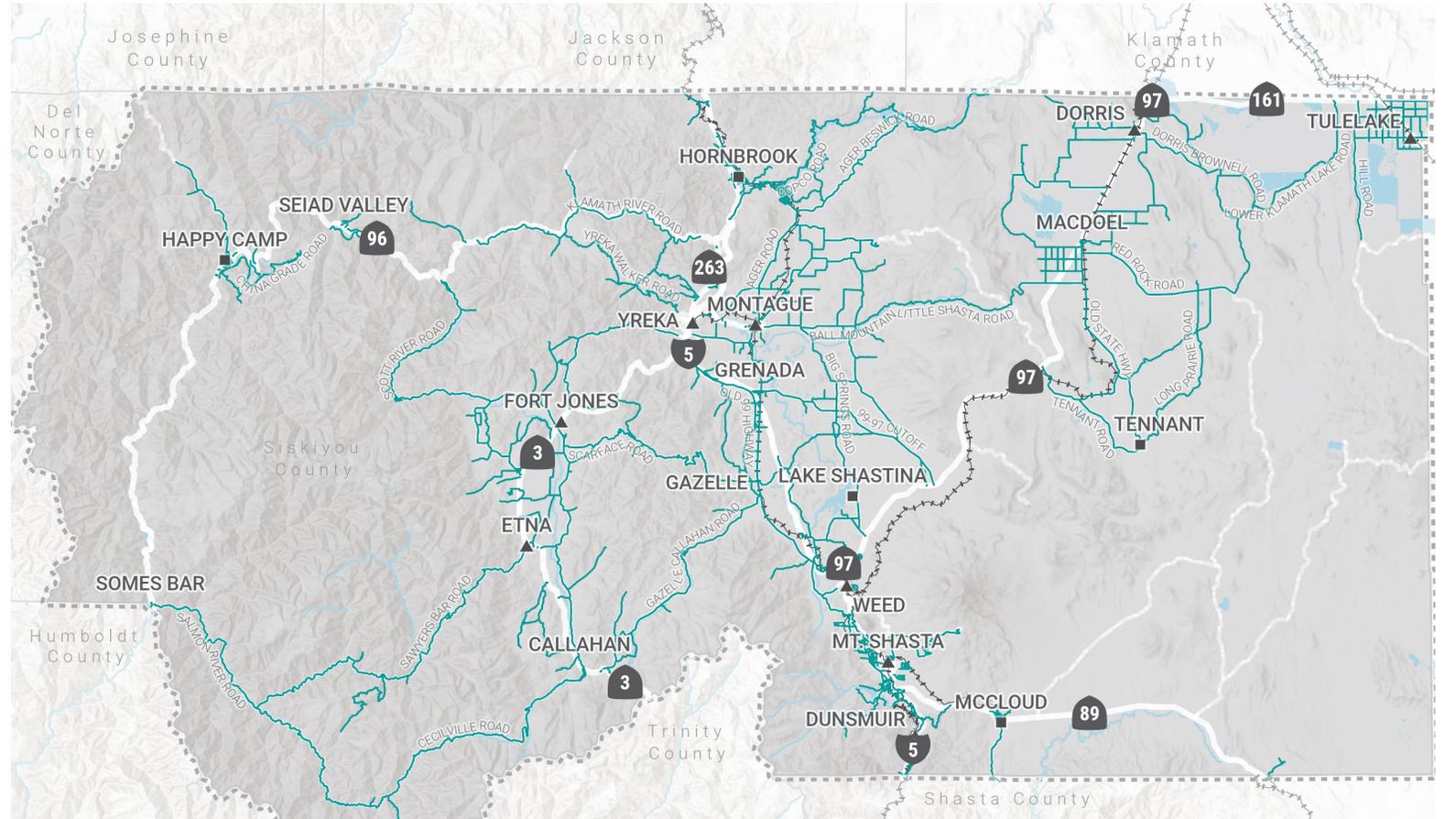
Engagement Roles

Organization	Role
Alta Planning + Design, Inc.	Develop communication materials, lead development of engagement strategy and summaries, facilitate open house events, analyze survey, present at TAC and Commission meetings.
Siskiyou Outdoor Recreation Alliance (SORA)	Distribute outreach efforts throughout the County, schedule and coordinate community open houses and tabling events, collaborate on engagement strategy and summaries.
Siskiyou County Local Transportation Commission (SCLTC)	Schedule and facilitate TAC and council meetings, review and approve materials in a timely manner, attend events and activities as needed.

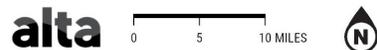
Existing Conditions Report

What is in the report?

- Plan review
- Infrastructure review
- Current mode share of commuters
- Land Use and destinations
- Collision data
- Equity data
- Schools data



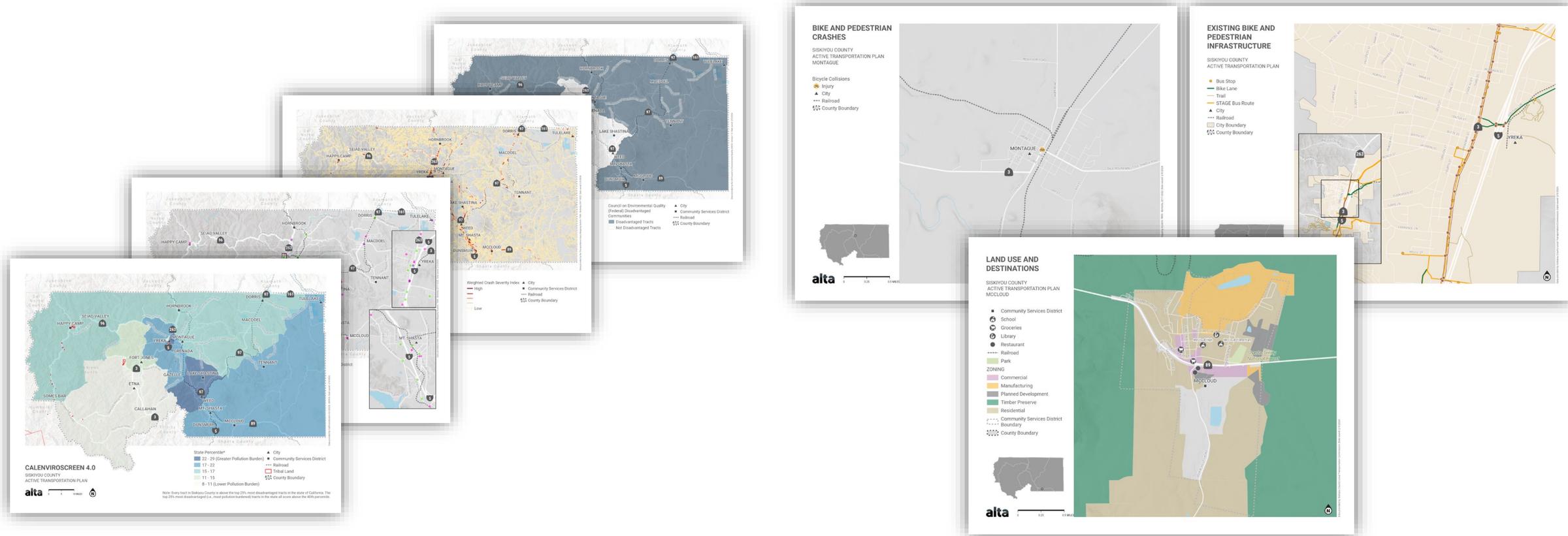
COUNTY ROADS
SISKIYOU COUNTY
ACTIVE TRANSPORTATION PLAN



- County Road
- ▲ City
- Community Services District
- Railroad
- ⊞ County Boundary

Existing Condition Report - Scale

County Wide Scale, with a focus on incorporated communities



Challenge: Data availability

Existing Conditions Report – Plan Review Highlights

Key Themes

- Multimodal Systems Planning
- Safety
- Hazard Mitigation and Emergency Planning
- Social and Racial Equity
- Sustainability

State and Regional Levels Plans:

- California Transportation Plan (2050)
- Caltrans District 2 Active Transportation Plan (2022)
- California Freight Mobility Plan (2020)
- Statewide Rural Executive Summary: Coordinated Public Transit – Human Services Transportation Plans (2015)
- Safe Routes to School Programs in Rural California: A Guide for Communities and Partners (2015)
- Karuk Tribal Transportation Safety Plan (2014)

Siskiyou County:

- Regional Transportation Plan (2021)
- Regional Transportation Improvement Program (2024)
- Short Range Transit Plan (2021)
- Community Wildfire Protection Plan (2019)
- Hazard Mitigation Plan (2018)

Plans of incorporated communities:

- General Plans of Cities of Dorris, Dunsmuir, Etna, Fort Jones, Montague, Weed, and Yreka
- Fort Jones Community Pedestrian & Bicycle Safety Training Summary and Recommendations Report (2022)
- Walk Bike Ride Mt. Shasta Mobility Plan (2022)
- City of Dunsmuir Active Transportation Plan (2023)
- Mount Shasta Bicycle, Pedestrian, and Trails Master Plan (2008)

Existing Conditions Report – Existing Facilities

- Helps identify gaps and needs
- Data received from:
 - Mt. Shasta
 - Yreka
 - Dunsmuir
 - Caltrans

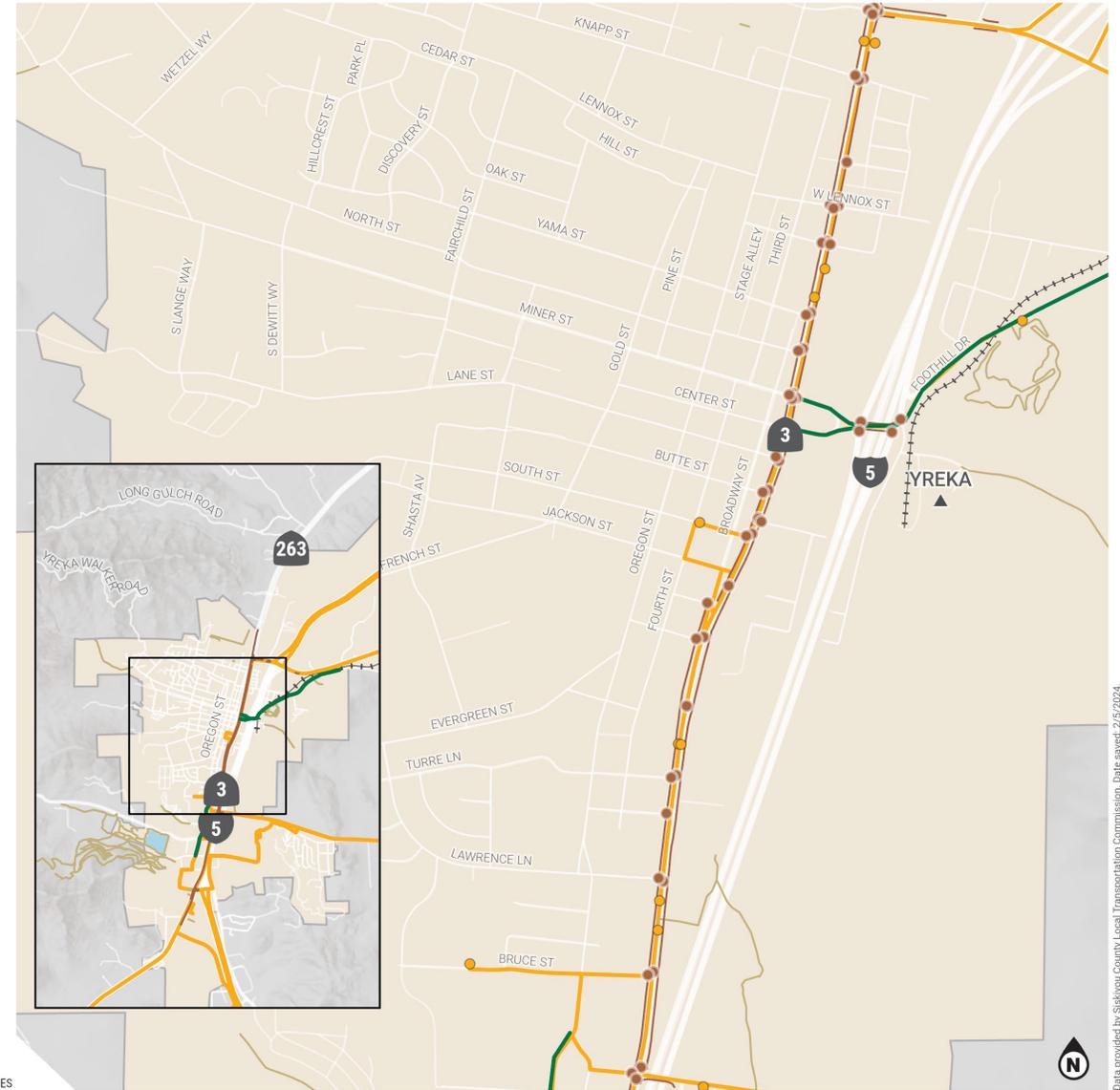
EXISTING BIKE AND PEDESTRIAN INFRASTRUCTURE

SISKIYOU COUNTY
ACTIVE TRANSPORTATION PLAN

- Bus Stop
- Bike Lane
- Trail
- STAGE Bus Route
- ▲ City
- +++ Railroad
- ▭ City Boundary
- ▭ County Boundary



alta 0 0.15 0.3 MILES



Data provided by Siskiyou County Local Transportation Commission. Date saved: 2/6/2024.

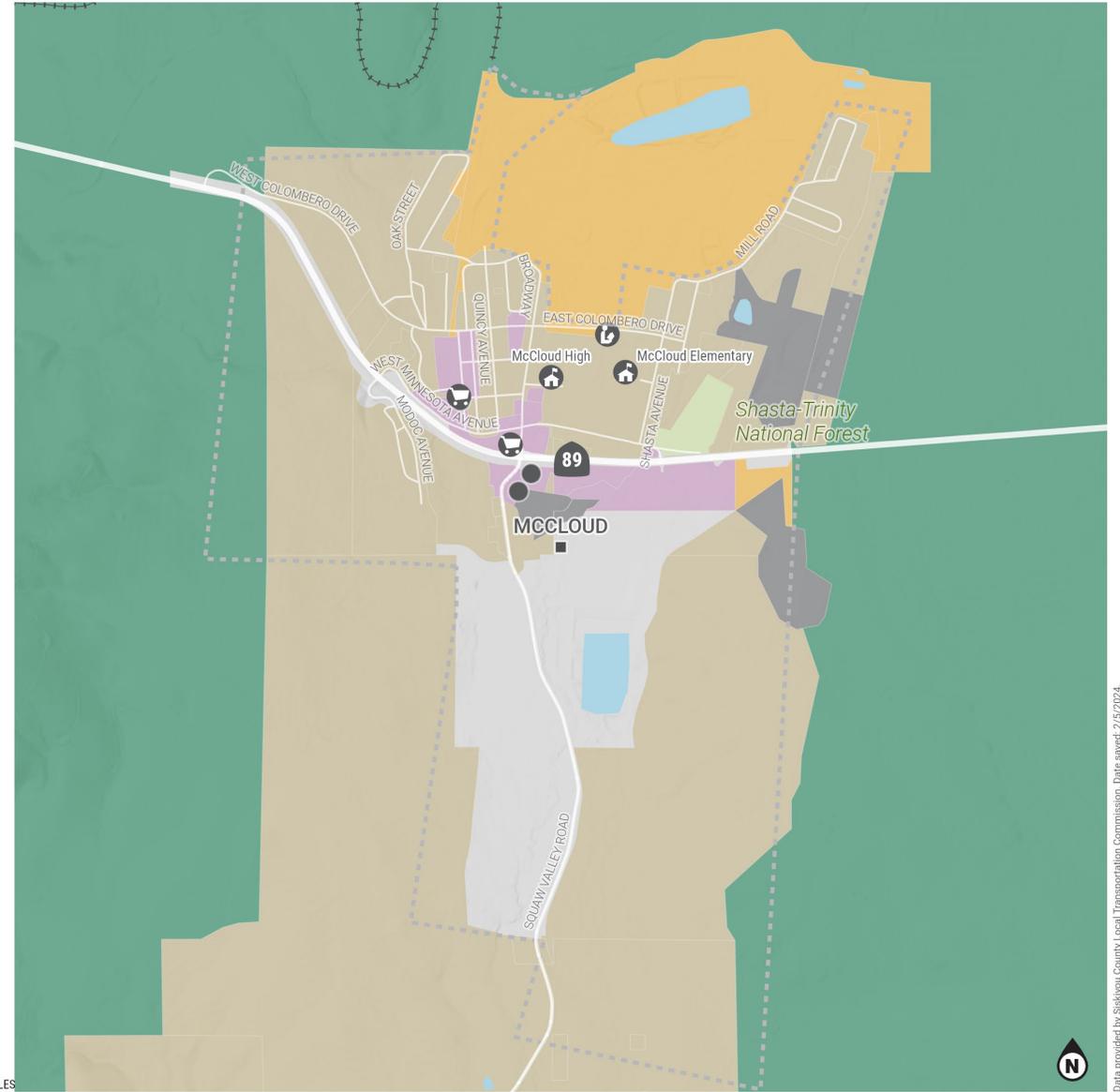
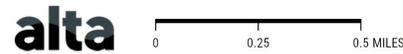
Existing Conditions Report – County Zoning and Destinations

- Helps identify where people live and work, informs potential priority walking and biking routes
- Data gap: zoning within incorporated cities

LAND USE AND DESTINATIONS

SISKIYOU COUNTY
ACTIVE TRANSPORTATION PLAN
MCCLLOUD

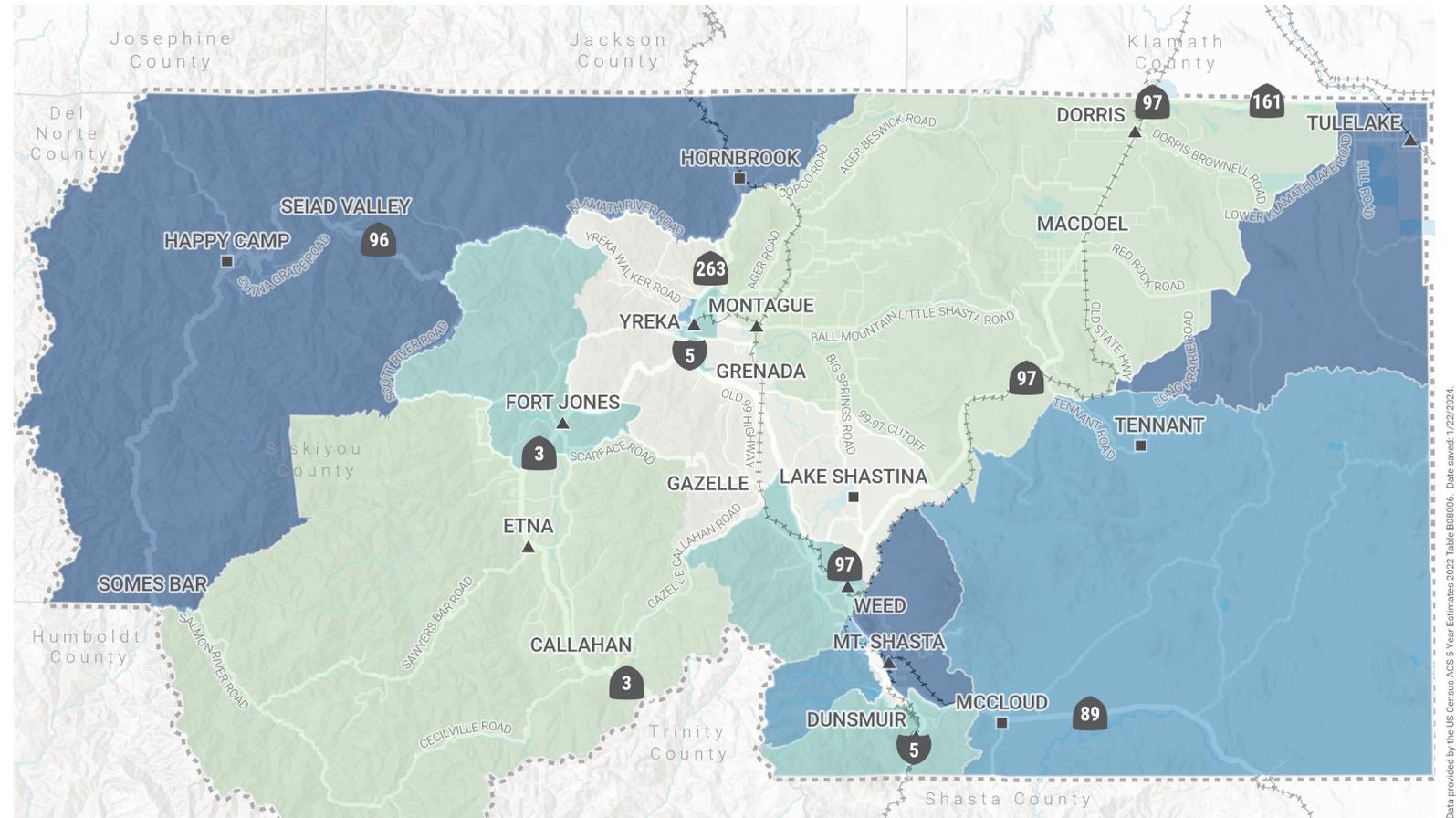
- Community Services District
 - 🏫 School
 - 🛒 Groceries
 - 📖 Library
 - 🍷 Restaurant
 - 🚂 Railroad
 - 🌳 Park
- ZONING
- 🟪 Commercial
 - 🟡 Manufacturing
 - 🟠 Planned Development
 - 🟢 Timber Preserve
 - 🟤 Residential
- ⋯ Community Services District Boundary
 - ▬ County Boundary



Data provided by Siskiyou County Local Transportation Commission. Date saved: 2/15/2024.

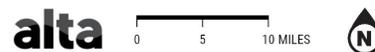
Existing Conditions Report – Commute Modeshare

- US Census Bureau Data
- Combined proportion of people who walk, bike or take transit to work



CURRENT COMMUTE MODESHARE

SISKIYOU COUNTY
ACTIVE TRANSPORTATION PLAN



Walk + Bike + Transit Commute Modeshare

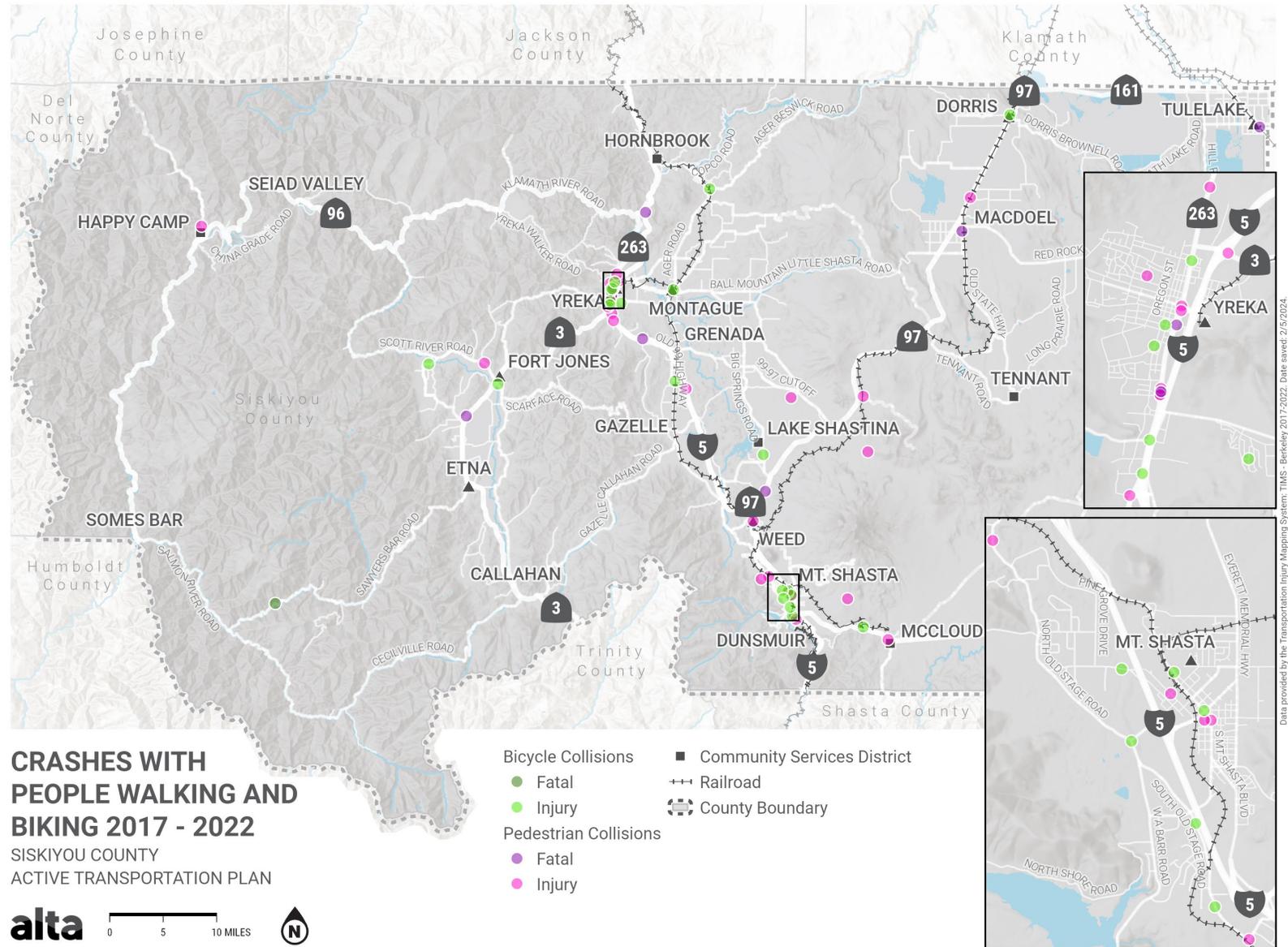
- 8 - 12%
- 6 - 8%
- 4 - 6%
- 1 - 4%
- 0 - 1%

- ▲ City
- Community Services District
- +++ Railroad
- ⊞ County Boundary

Data provided by the US Census ACS 5 Year Estimates 2021 Table B08006. Date saved: 1/22/2024.

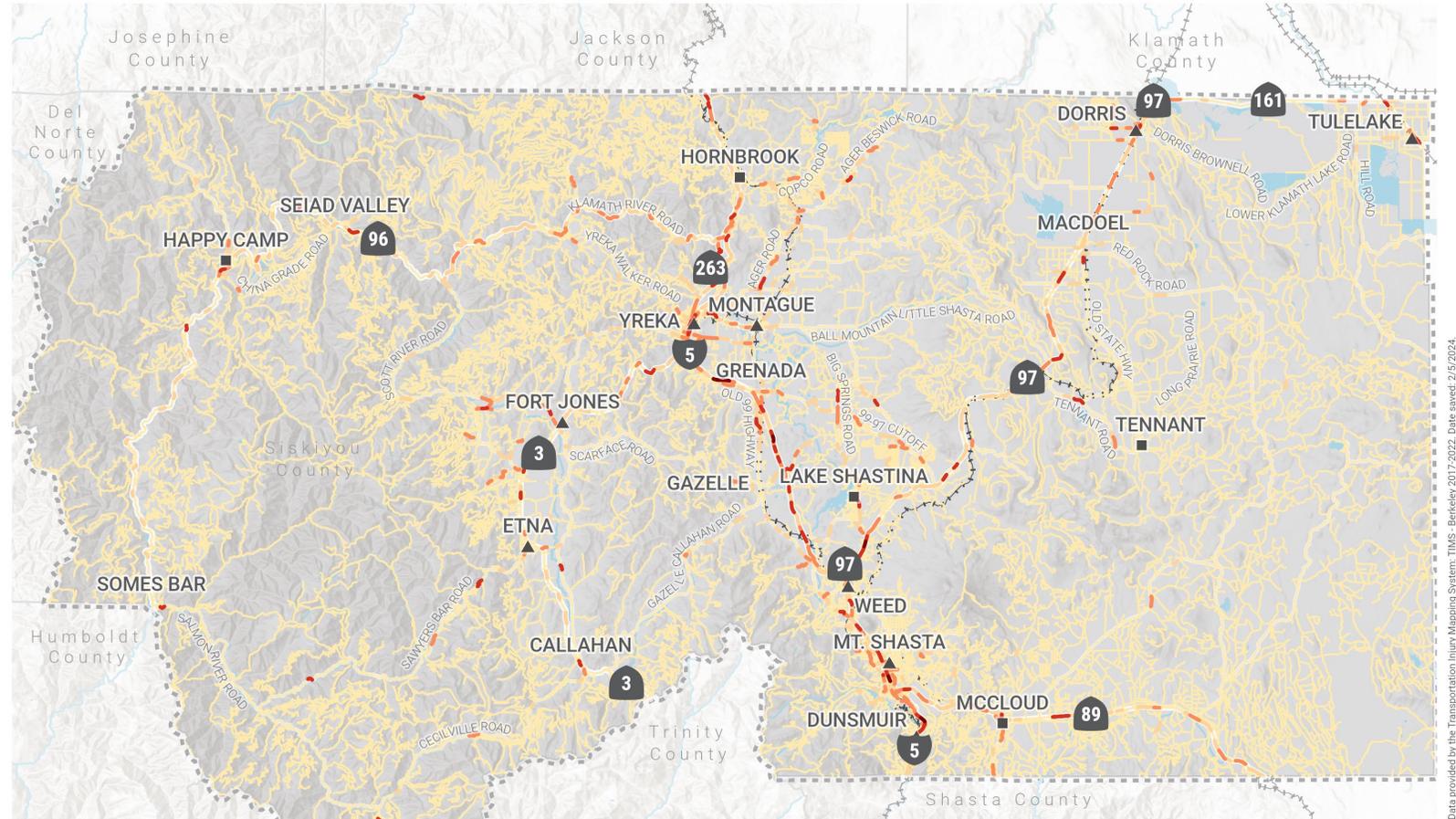
Existing Conditions Report - Collision Data

- Shows locations and severity of vehicle crashes with people walking and biking
- Also produced city-scale maps
- Indicates places where safety intervention may be needed



Existing Conditions Report - Severity-Weighted Crash Index

- Shows which roadways have seen the most crashes (all modes) with the worst outcomes on a per-mile basis
- Also produced city-scale maps
- Red indicates places where a safety intervention may be needed



SEVERITY-WEIGHTED CRASH INDEX (ALL MODES)

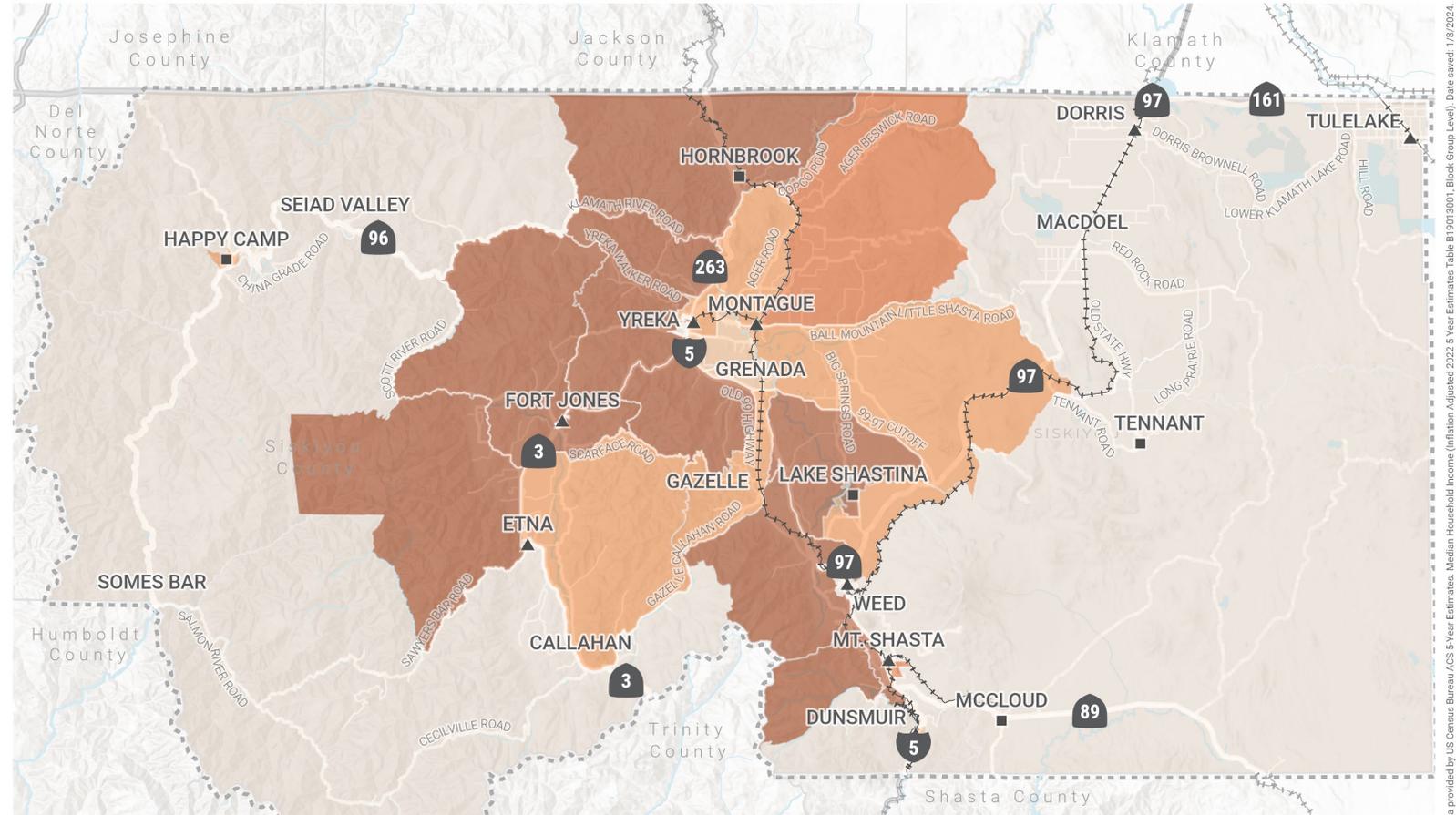
SISKIYOU COUNTY
ACTIVE TRANSPORTATION PLAN

alta



Existing Conditions Report – Equity Data

- Will support grant applications
- Median Household Income
- CalEnviroScreen 4.0
- Schools Free or Reduced Price Meal Eligibility
- Healthy Places Index
- USDOT Equitable Transportation Community Explorer
- Climate and Economic Justice Screening Tool



MEDIAN HOUSEHOLD INCOME (2022)
SISKIYOU COUNTY
ACTIVE TRANSPORTATION PLAN

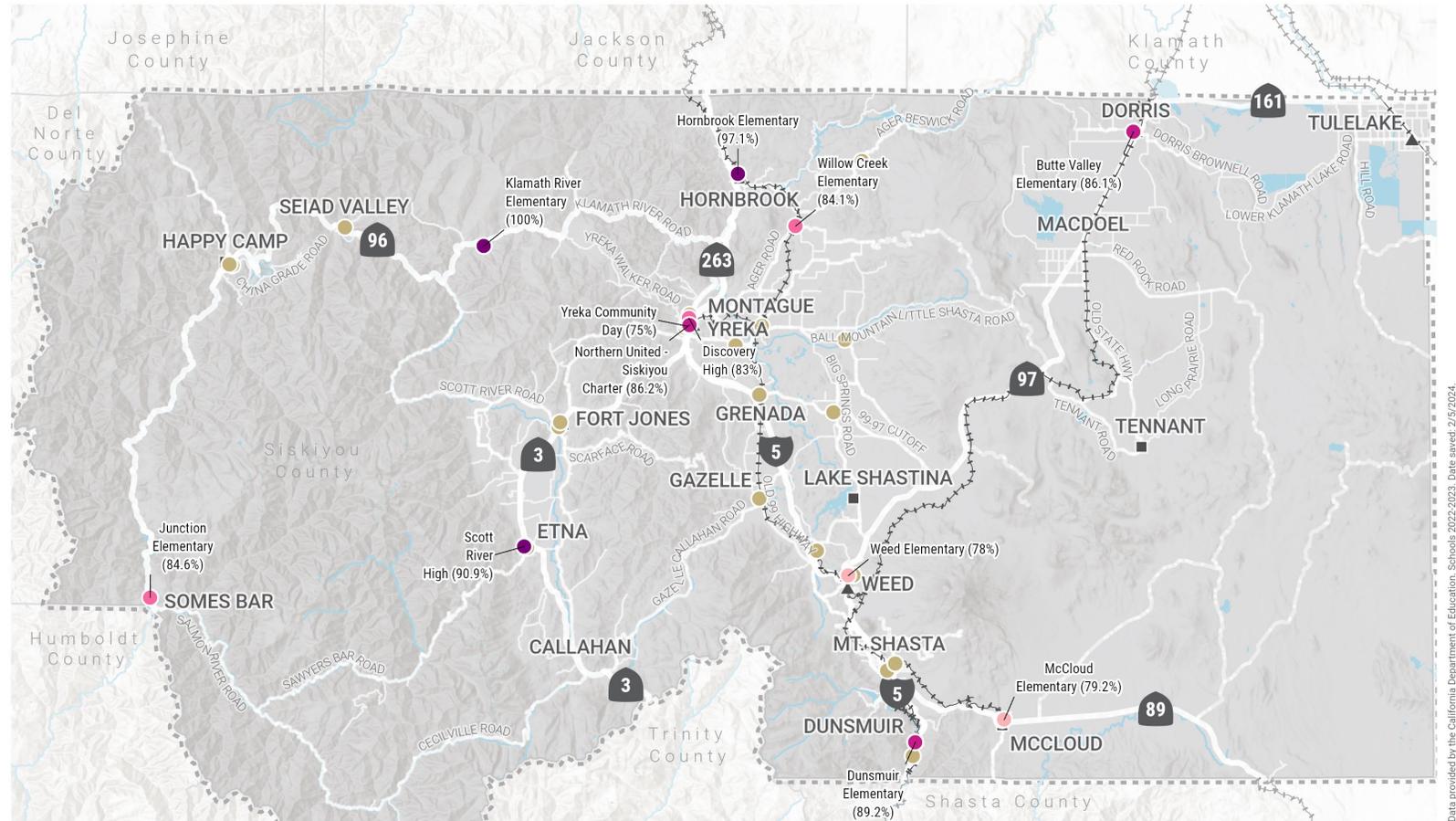
Median Household Income ■ Community Services District
 Greater than \$60,188 ▲ City
 \$56,426 - \$60,188 +++ Railroad
 \$52,664 - \$56,426 ⚙️ County Boundary
 \$48,902 - \$52,664
 Less than \$48,902



Data provided by US Census Bureau ACS 5-Year Estimates. Median Household Income (Inflation-Adjusted 2022 5-Year Estimates Table B19013)001, Block Group Level. Date saved: 1/15/2024.

Existing Conditions Report – Equity Data

- Free or Reduced Price Meal Eligibility
- Supports Safe Routes to School planning



SCHOOLS AND FRPM ELIGIBILITY
SISKIYOU COUNTY
ACTIVE TRANSPORTATION PLAN



% Students Eligible for Free or Reduced Price Meals

- 90 - 100%
- 85 - 90%
- 80 - 85%
- 75 - 80%
- < 75%

Community Services District ■
City ▲
Railroad +++
County Boundary - - -

Data provided by the California Department of Education, Schools 2022-2023. Date saved: 2/5/2024.

Existing Conditions Report - Opportunities and Constraints

- High-level takeaways from the existing conditions analysis to prepare us for the next phases of the planning process.
- Constraints
 - Geography of needs is both urban and rural
 - Safety centers around highways and main streets
 - Grant funding will reward projects in high need areas
- Opportunities
 - County has many rural cultural, historical, and recreational destinations
 - Many walkable downtowns and close-in residential areas
 - Data collection and alignment of county / local priorities

Questions and Next Steps

- Any Questions? Your feedback on the existing conditions report is welcomed
- Help us promote the survey
 - English: siskiyouatp.altaplanning.cloud/en
 - Spanish: siskiyouatp.altaplanning.cloud/es
- First open house and walk audits coming in late April:

Monday April 22

- Morning- Dorris
- Afternoon- Tulelake

Tuesday April 23

- Morning- Etna
- Afternoon- Fort Jones
- Late afternoon- Montague

Wednesday April 24

- Morning – Weed
- Afternoon- Yreka
- Evening
Community Open
House in Yreka

Thursday April 25

- Morning- Mt Shasta
- Afternoon- Dunsmuir

Friday April 26

- Happy Camp



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To: Technical Advisory Committee

Item: 4(b/c)

Date: February 28, 2024

Subject: Other Business

Discussion

- a. Other topics from Committee members or staff that don't require a formal agenda item.
- b. Adjournment

Recommended

Informational item.